(Milford Historic District No. 2 – South of the Green – Sample letter to be mailed to property owners within 200 feet of subject property)

Name Address Milford, CT 06460 (06461)

Date

To whom it may concern:

This is notification that I have applied for a certificate of appropriateness with the Milford Historic District No. 2, South of the Green Historic District. The application is to (description of work).

[Include detailed information about the work being done]

If you would like to see the application, it can be viewed at the City Clerk's office. If you have any questions or comments then they can be brought up at the public hearing of the Historic Commission's meeting on Wednesday (DATE) at 6:30 p.m. in the Board of Education's Learning Center (1st floor, rear of Parsons Complex).

Thank you.