

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)
SPECIAL MEETING
JULY 13, 2021**

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The Milford Government Access Television Committee (MGAT) held a Special Meeting on Tuesday, July 13, 2021, via Zoom teleconference. Chairwoman Flannery called the meeting to order at 5:05 p.m.

I. Roll Call

Committee Members Present

Kara Flannery, Chairwoman
Nija Phelps
Tad Weinstein

Also Present

B. Nwaohuocha

II. Consideration of Minutes of June 22, 2021

Ms. Phelps and Mr. Weinstein made and seconded a motion to approve the minutes of the June 22, 2021, as presented. Motion carried unanimously.

III. Operations Review

Chairwoman Flannery reported there is a lot going on. She stated there were two meetings last night that were done simultaneously. She stated she wanted to thank Mr. Nwaohuocha on the record and express her appreciation for his expertise and willingness to work with MGAT and his continued support.

A. Producer Job Description – Chairwoman Flannery shared on the screen the proposal for a technical director, managing producer and assistant. She explained the overall need for MGAT for assessment and using people in places where they are best suited with their specific skill set.

Mr. Nwaohuocha stated the projects are not a one-person task and that training can help. He stated getting a managing producer trained and then a possible assistant producer would be an asset to MGAT for their work. A lengthy discussion ensued regarding the assessment needs, positions and suggested hourly rates of pay.

Ms. Phelps and Mr. Weinstein made and seconded a motion to establish a position of Technical Director, with an hourly rate of pay of \$35.00 per hour, with the stipulation that the position be offered to Blessing Nwaohuocha, effective July 13, 2021. Motion carried unanimously.

Chairwoman Flannery stated the Committee would need to establish an interview process for the positions of Managing Producer and Assistant Producer. She stated

that person needs to be qualified, dependable, have some flexibility in their schedule and committed to MGAT's mission. She stated that person should also be familiar with photoshop. A brief discussion regarding the proposed positions and hourly rate of pay.

Ms. Phelps and Mr. Weinstein made and seconded a motion to establish a position of Managing Producer, who would be required to attend 3-4 meetings at an hourly rate of \$20-25, said rate to be determined and finalized. Motion carried unanimously.

Ms. Phelps and Mr. Weinstein made and seconded a motion to establish a position of Assistant Producer, duties and responsibilities to be determined at, a rate of \$20 per hour.

Chairwoman Flannery suggested the Committee finalize an interview by the end of July.

IV. GATA Grant Review and Approval

Chairwoman Flannery deferred to Mr. Nwaohuocha for his presentation.

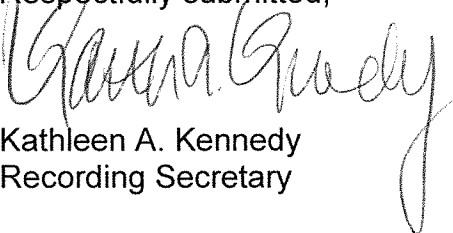
Mr. Nwaohuocha shared the screen for the Committee and explained the recommendations as shown. He stated the items he was recommending total \$9,606.00 and included many of the items this Committee has been talking about such as cables, Wi-Fi router and accessories, microphone stands and accessories, etc. Discussion ensued.

Ms. Phelps and Mr. Weinstein made and seconded a motion to apply for the GATA Grant in the amount of \$20,000.00, in accordance with the recommendations of Mr. Nwaohuocha for necessary equipment and upgrades that would enhance the overall product of MGAT. Motion carried unanimously.

V. Adjournment

Being no further business to discuss, Chairwoman Flannery adjourned the meeting at 6:41 p.m.

Respectfully submitted,



Kathleen A. Kennedy
Recording Secretary