

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)  
REGULAR MEETING  
SEPTEMBER 26, 2017**

The Milford Government Access Television Committee (MGAT) held its Regular Meeting on Tuesday, September 26, 2017 in the Board of Education Employee Reading Room (1<sup>st</sup> floor) in the Parsons Complex. Chairwoman Flannery called the meeting to order at 7:54 p.m.

**I. Roll Call**

Committee Members Present

Kara Flannery  
Barbara Genovese  
Chris Hiza  
Ryan McConnell

Also present:

Arney Rogoff

**II. Consideration of Minutes of June 27, 2017 meeting and minutes of the special meeting held on August 31, 2017.**

Mr. McConnell and Mr. Hiza made and seconded a motion to approve the minutes of the June 27, 2017, meeting as presented. Motion carried unanimously.

Mr. McConnell and Mr. Hiza made and seconded a motion to approve the minutes of the special meeting held on August 31, 2017, as presented. Motion carried unanimously.

**III. Public Comment - None.**

**IV. Treasurer's Report – No report.**

**V. Line Producer's Report – No report.**

**VI. Chairwoman Flannery's Report**

Chairwoman Flannery reported the Area II meeting will be held in Milford on Thursday night. She stated she would be giving the members a tour of the Education Studio. She encouraged all MGAT members to attend with the social gathering beginning at 6:30 p.m., followed by the business meeting at 7:00 p.m. Chairwoman Flannery also stated she would like to held an event to show the public the education studio, which would include a demonstration, etc, She stated she would seek out dates and thought 4-6 pm might be a good time.

## **VII. Unfinished Business**

a) **Update: Education Studio** – Chairwoman Flannery reported the education studio is nearly complete, with a small punch list. She stated there are two students working currently working in the studio. She stated one is a student at Quinnipiac University and a second person that will serve more like an intern. Chairwoman Flannery went on to explain the broadcasting process, adding DNR has been able to assist with questions.

Mr. McConnell asked if DNR is on contract or retainer for a specified amount of time.

Chairwoman Flannery stated they are not under contract with DNR, but they have agreed to assist with any adjustments and help with the loose ends. Ms. Flannery report DNR was recommending additional microphones for the board of education meeting room.

Mr. Rogoff stated they have microphones available that were never installed.

Chairwoman Flannery stated DNR was also recommending two (2) power speakers in the control room, as well as a cable box and monitor all of which would be better for the audio. She stated the cost would be around \$1,250. She stated she would check with the Board of Education to see if they would be willing to help out with the costs for a Frontier box and report back next month.

Mr. McConnell and Mr. Hiza made and seconded a motion to authorize the purchase of and installation of hanging microphones, install powered speakers and a direct connection to the screen in the room, all at a cost of \$1,250.

Ms. Genovese stated she would like language added to the motion that MGAT is not liable.

Motion carried unanimously.

b) **Update: CAC Grant Request** CAC Grant has been received. Chairwoman Flannery stated this would allow MGAT to get a file based system for City Hall, an audio mixer for City Hall, as well as a streaming device. In addition, labor costs are included in the grant.

b) **Volunteer Development/Internship program** Chairwoman Flannery stated she would like to get the word out through the local PTAs who to see if there is interest for events, etc.

**IX. New Business**

a) **City Hall Studio** – Chairwoman Flannery provided the Board with an estimate she received.

Mr. McConnell commented on the importance of planning for the future. He also suggested anything that is a necessary item for the Board of Education studio could be added. Discussion ensued.

Chairwoman Flannery stated she would have DNR send a contract for her review and signature.

**X. Adjournment**

Being no further business to discuss, Mr. McConnell and Mr. Hiza made and seconded a motion to adjourn. Motion carried unanimously.

The Committee adjourned at 8:27 p.m.

Respectfully submitted,

Kathleen A. Kennedy  
Recording Secretary