

**MILFORD GOVERNMENT ACCESS TELEVISION COMMITTEE (MGAT)
REGULAR MEETING
JUNE 25, 2016**

The Milford Government Access Television Committee (MGAT) held its Regular Meeting on Monday, June 25, 2016 in the Board of Education meeting room in the Parsons Complex. Chairwoman Flannery called the meeting to order at 735 p.m.

I. Roll Call

Committee Members Present

Kara Flannery
David Casey
Barbara Genovese

Also Present

Arney Rogoff, Line
Producer/Broadcast Production Director
Ald. Bill Bevan

Excused: Jessica Stram

II. Consideration of Minutes of May 24, 2016

Mr. Casey and Ms. Genovese made and seconded a motion to approve the minutes of the April 26, 2016 meeting with the following corrections:

Mr. Casey's comment on p. 1, paragraph 4 from the bottom, strike the word "*doesn't*." The sentence should read "*Mr. Casey thanked Ms. Flannery for volunteering her time and that the line producer seems to appreciate the volunteer time available to him.*"

Mr. Rogoff noted it was he who visited Woodbridge, *not Ms. Flannery*.

Motion carried unanimously as amended.

III. Public Comment

Ald. Bevan commented he was disappointed he was not able to get more funding for MGAT. He also reminded the Committee they can ask for more money. A brief discussion ensued.

Chairwoman Flannery explained the account that was set up for contributions from the public. Discussion resumed.

IV. Treasurer's Report – Ms. Genovese reported the balance in each of the accounts.

Mr. Casey requested a 5 minutes recess.

The Committee recessed at 7:50 p.m.

Chairwoman Flannery reconvened the Committee in public session at 7:53 p.m.

V. Line Producer's Report

Mr. Rogoff reported he produced the standard meetings in July. He stated he wished to clear up a misconception. He spoke of implementations that have been made since he joined this Board. He expressed his concern with appropriateness and timeliness of upcoming implementations. He stated he is not opposed to change, only that they be implemented in an appropriate manner.

VI. Chairman's Report – Chairwoman Flannery reported regarding the Government Access Television Alliance meeting held on June 8, 2016 and the implementation of the file server. Discussion ensued regarding the many functions of the server.

Chairwoman Flannery stated this Committee would need to spend money on a consultant as well as for training for Mr. Rogoff. She went on to explain the grant and the timeframe for spending the money. She also spoke of the review of production costs and called attention to the report which explains the challenges under the current system.

Mr. Rogoff asked if the new system would allow him to put files on the server.

Chairwoman Flannery explained what is involved with post production. Discussion ensued regarding the implementation process. She stated the goal is to accomplish all three phases during the current fiscal year. Discussion resumed.

Chairwoman Flannery also reported about a new project she is working on with the Economic Development Director concerning public service announcements. She explained MGAT would produce the announcements, which would likely occur once a week. She stated the hope is it would enhance programming. She stated her final report concerned the budget. She distributed a proposed budget for discussion purposes. Chairwoman Flannery reported she wrote to all city departments to ascertain who needs to receive the DVD recordings of the meetings.

VII. Unfinished Business:

a) Update: Mission Statement

Chairwoman Flannery stated the mission statement could be found in the policies and procedures for MGAT. She stated the policies and procedures were updated in 2009, 2011 and 2013, however, she has been unable to locate the most recent, 2013.

IX. New Business – None.

X. Adjournment - Ms. Genovese and Mr. Casey made and seconded a motion to adjourn. Motion carried unanimously. The Committee adjourned at 8:38p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary