

MGAT MINUTES

Milford Government Access Television Committee Regular Meeting

Tuesday, June 18, 2013, 7:00pm

Parsons Government Complex, Board of Education Learning Center, 70 West River Street, Milford, CT 06460

Members attending: Philip Kearney (Chair), Chad Bedell, Barbara Genovese, Albert F. May, Jr.

Staff attending: Meg Greene (Recording Secretary)

Call to Order

The meeting was called to order by Mr. Kearney at 7:16pm.

Previous meeting minutes

A motion was made, seconded, and carried to approve the minutes from the May 28, 2013, meeting.

Public comment

None.

Chair's Report

Mr. Kearney noted that Mr. Rogoff was recording another meeting and that Ms. Patterson advised she couldn't attend.

As this was the second meeting utilizing the Board of Education's Learning Center room, Mr. Kearney asked Ms. Greene to secure permission from the Superintendent's office to use the room for MGAT meetings in the future.

Broadcast Operations Manager's Report

Mr. Kearney instructed **Ms. Greene** to obtain **Mr. Rogoff's** schedule and report for June after the meeting and to incorporate them into the minutes. Mr. Rogoff's June schedule contains the following events:

Recorded meetings:

- June 3 - Board of Aldermen
- June 4 - Planning & Zoning
- June 5 - Park, Beach & Recreation
- June 10 - Board of Education End of Year Celebration
- June 10 - Board of Education
- June 11 - Zoning Board of Appeals
- June 18 - Planning & Zoning
- June 24 - Board of Aldermen *

* (not yet happened)

Mr. Rogoff reported that after three failed attempts, Cablevision installed the internet connection on June 18th.

He further reported that City employee **Kathy Huber** has been assigned to keep MGAT apprised of any rescheduled or newly scheduled meetings that MGAT might need to record. He is pleased to report that Ms. Huber's email correspondence has proven successful and timely; for example, she informed him of a late-June Board of Alderman meeting that was not on the website calendar.

He reported that during the week of June 17th, City Hall experienced a brief power outage that shut down MGAT's broadcast equipment. The event coincided with installation of the new internet modem. Mr. Rogoff was able to recalibrate and restore MGAT equipment and resume programming almost immediately, but he wanted the board to know what happened in case a member of the public noticed an interruption in programming.

Old Business

Approval of revised MGAT Policy and Procedures: Mr. May moved that the revised document be date-stamped 2013 and that the pagination be corrected to reflect 2 distinct documents, but that the documents otherwise be approved for use. Ms. Genovese seconded. The revision motion passed unanimously.

Financial Report

The board voted to amend the agenda to include a separate line item for a financial report.

Ms. Genovese reported the following balances on hand:

City budget	\$ 1725.00
GATA	\$ 6777.33
Cablevision	\$ 891.43

New Business

It was noted that the committee would observe a hiatus during the summer months and reconvene in September.

Adjournment

The meeting was adjourned at 7:25.

Respectfully submitted,

Meg Greene
Recording Secretary