

# Minutes of the Human Services Board of Directors meeting of December 9, 2009.

## 1. Roll Call

Present: Kitty Nelson, Diane Candido, Alan Chapin, Rev. Karl Deutzman and MaryLou Kecko.

Absent: Ray Ferguson, Gary Johnson, Donna Nunno and Ross DeLeonardo.

Nelson called the meeting to order at 5:30 p.m.

## 2. Minutes

A motion was made by Chapin, seconded by Kecko to approve the minutes of 10/14/09 as presented. The motion carried unanimously.

## 3. Staff Report

- Lisa welcomed new member Reverend Deutzman.
- Human Services statistics – 517 Individuals: 1603 Family Members. Youth Services had 140 Family Therapy Cases on going; 488 people in Therapy. There were 409 family members for the prevention piece.
- Over 912 people were assisted with Thanksgiving Baskets. Erica coordinated the program and worked with the Boy Scouts, United Way, American Legion, Knights of Columbus, Prudential and private donors. This is an increase from last year. Assistance for Christmas is being worked on now and this will be reported on next month. The staff decided to adopt two families for Christmas instead of exchanging gifts this year.
- The office is extremely busy with the Energy Program. There are over 800 appointments already on the book (in 3 months). That was the total number of appointments for the year last year. The person that was on loan from TEAM that was supposed to assist with this program for 7 weeks worked for 2 weeks and left to take full time employment elsewhere. This is happening while the Thanksgiving Program and Christmas Program are going on as well and one staff person was absent for a good part of this. Therefore, Lisa is requesting funding for next years budget for a seasonal temp. for the winter season. This used to be in the budget for many years and has been cut in the last few years while the number of people needing assistance has increased substantially. Lisa is meeting with the Mayor and the Finance Director on 12/17/09 for next years budget. To date \$190,000.00 has been distributed to clients to assist them with their energy costs. \$1,700.00 was donated by Rev. Deutzman's church from their Community Thanksgiving Eve Service. These funds will be used for energy assistance, food, etc.

- The Enhancement Grant has been received from the state so; families will be signed up for a second Family Fun Night and Social Expedition Programs.
- There has not been any progress on restructuring; working on this will re-commence after the budget meeting.
- All other programs have been continuing and there has been an increase in demand across the board.

#### **4. Fiscal Report**

The fiscal report was reviewed. A motion was made by Kecko, seconded by Chapin to accept the report as presented and carried unanimously.

#### **5. 2010 Meeting Schedule**

The meeting schedule was reviewed and a motion was made by Kecko, seconded by Candido to hold monthly meetings on the 2<sup>nd</sup> Wednesday of each month at 5:30 p.m. in the conference room at 150 Gulf Street and there will be no meetings in the months of August and December. The motion carried unanimously.

A motion was made by Chapin, seconded by Kecko to go into Executive Session at 6:00 p.m. to discuss personnel matters. The motion carried unanimously.

A motion to adjourn Executive Session at 6:20 p.m. was made by Chapin, seconded by Kecko and carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko, Recording  
Secretary