

# Minutes of the Human Services Board of Director's meeting of July 20, 2011.

## 1. Roll Call

Present: Diane Candido, Alan Chapin, Paul Geer, Kitty Nelson, Rev. Deutzmann and MaryLou Kecko.

Absent: Ross DeLeonardo, Gary Johnson and Donna Nunno.

Also Present: Lisa Diamond Graham and Melissa Dubiel.

Nelson called the meeting to order at 5:30 p.m.

## 2. Minutes

A motion was made by Chapin, seconded by Candido to approve the minutes of the previous meeting as presented and carried unanimously.

## 3. Staff Report

- The Annual Report was distributed and reviewed.
- To date, site visits have been provided to Jepson Drive, Saranor Apartments, Demaio Drive, The Senior Center and River Park Apartments for the Rent Rebate Program. Additionally, many of these sites have had the Senior Farmers Market Food Voucher Program administered already. The remainder of the Senior and Disabled Housing Sites will be completed by the first week of August. Appointments are also being taken in the office daily.
- A Social Expedition trip to the Maritime Center and a Family Fun Night trip to the Sports Center in Shelton occurred this past month as well as the usual Family Therapy hours. There was a third trip scheduled this week to the Rockettes baseball game in New Britain but it was cancelled on Monday due to the storms.
- Mindy and Christie met with Megan Altomare, Director of the Boys and Girls Club and will be creating two programs for the youth at the club. One will be an offshoot of the theatre program and the other is a series of Parent/Child Workshops. They also met with Bob Swan, Asst. Principal of JLHS to plan for new fall groups.
- Lisa met with the new Director of The Academy to discuss potential programs for the fall.
- The Back to School Back Pack program is in full swing. Milford Bank and Fashion Bug are doing a drop off donation.
- Lisa is scheduled to meet with Dr. Feser in a few weeks to familiarize her with the services Department of Human Services and Milford Youth & Family Services provide to the schools.
- Staff collaborated with Camp Happiness and provided a Pirate Day and Halloween Day for the campers.
- Lisa met with the Police Department regarding the Juvenile Diversion Program and the Police and Youth Program. The Juvenile Diversion Program is new and is for 1<sup>st</sup>

time offenders (non violent) 17 years old and younger diverted from the court system. There are five sessions, the first being at the Police Department and the families are involved. At the end of the sessions the family does an assessment with Youth & Family Services. Lisa & Sgt. Vitti wrote a grant and United Way will be providing funding.

#### **4. Fiscal Report**

A motion was made by Rev. Deutzmann, seconded by Chapin to accept the financial report as presented. The motion carried unanimously.

#### **5. New Business**

**Election of Officers** – Chapin reported - the nominating committee respectfully offers the following slate of Officers to lead the Department of Human Services' Board of Directors in this next year. Each of these nominees has agreed to serve in their respective capacities if confirmed by a vote of the Board:

The nominations are as follows:

Kathleen Nelson – **President**

Gary Johnson – **Vice President**

MaryLou Kecko – **Secretary**

Rev. Deutzmann seconded the motion and Geer cast one vote confirming the election of officers.

There being no further business to discuss, the meeting adjourned at 5:55 p.m.

Respectfully submitted,

Lisa Streit

MaryLou Kecko, Secretary