

Minutes of the Human Services Board of Directors meeting of July 15, 2008.

1. Roll Call

Present: Kitty Nelson, Ray Ferguson, Gary Johnson, Rev. Osmun, MaryLou Kecko and Diane Candido.

Absent: Alan Chapin and Ross DeLeonardo.
Nelson called the meeting to order at 5:00 p.m.

2. Minutes

A motion was made by Johnson, seconded by Rev. Osmun to accept the minutes of the previous meeting as presented. The motion carried unanimously.

3. Staff Report

- Human Services report is incomplete due to a staff absence due to health. However, 258 individuals equaling 390 family members were served; Youth and Family Services had 106 cases equaling 365 people; Programs served 470 family members.
- The most focal issue for the office has been one Outreach Workers health issues. She will be out of the office indefinitely and has enough accumulated time to be out until January 2009. This creates a serious problem as between the months of August and January last year, approximately 5000 clients were seen. Clearly, the other Outreach Worker can not manage that caseload by herself. The Energy Assistance Program will be beginning much earlier this year – starting on 8/4/08. The Rental Rebate Program will not be ending until 9/15/08. Also, the Administrative Assistant will be out for a total of 5 weeks during this time with prior commitments. Lisa met with the Mayor and requested an emergency appropriation of funds with a description of services to be provided. This request will go before the Board of Aldermen at the August 4th meeting.
- The Farmers Market Program will begin tomorrow.
- The move is tentatively scheduled for the end of the month.
- The Mayor's Youth Award was a huge success. Over 300 youth and their families attended.
- The Annual Report was reviewed.

4. Fiscal Report

The fiscal report was reviewed. A new format has been created and will be reflected in the July report. Staff restructuring was discussed. A discussion followed regarding one Therapist increasing their hours to help out in the office until the Board of Aldermen request has been resolved. A motion was made by Johnson, seconded by Kecko to approve the increase in hours. The motion carried unanimously.

5. Election of Officers

A motion was made by Rev. Osmun, seconded by Candido for the Officers to remain the same as they have been for the past year which are:

Kitty Nelson, Chairman
Gary Johnson, Vice Chairman
MaryLou Kecko, Secretary

There being no further nominations, the motion carried unanimously.

United Way will be having their Open House on August 6, 2008.

There will be no August meeting.

There being no further business to discuss, the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko,
Recording Secretary