

Minutes of the Human Services Board of Director's meeting of July 10, 2013.

1. Roll Call

Present: Kitty Nelson, Diane Candido, Rev. Deutzmann MaryLou Kecko and Sue Stango.

Absent: Alan Chapin, Gary Johnson, and Donna Nunno.

Also Present: Lisa Diamond-Graham and Melissa Dubiel.

Nelson called the meeting to order at 5:30 p.m.

2. Minutes

A motion was made by Rev. Deutzmann, seconded by Candido to accept the minutes of the June meeting as presented. The motion carried unanimously.

3. Staff Report

There were 842 people that participated in the prevention based programs and services on the Youth and Family Services side. Some of these were; Family Fun Night, Superflex Program, The Relaxation Station, the Spartacus Program, the Music Program and Family Fun on the Road. 247 people were treated by Therapists in Family Therapy. A Thank You note was received from Beth Armstrong, (Social Worker at Calf Pen Meadow Elementary School), regarding the Superflex Program. The note was made by the kids.

132 Rent Rebate applications were processed providing funding for 147 clients. 158 people were assisted with Case Management services. Staff continues to visit Senior and Disabled Housing sites every Tuesday and Thursday and began distributing the Senior Farmers Market Food Vouchers at the beginning of this month.

To date, Erica has 18 active cases with a maximum cap at 20 at this point. She has assisted them with United Way funding, gift cards and referrals. She reports that she and the other 2 Case Managers are working well together but that there are many difficulties with the project itself.

A copy of the Annual Report that was submitted to the city was distributed.

An email has been received from the Supervisor of the Energy Program at TEAM that they are starting the program in August. Therefore, Human Services will as well.

4. New Business

Nelson reported that based on the nominations at last month's meeting she emailed Gary Johnson regarding accepting his nomination as well as noting that Donna Nunno has

expressed interest in becoming Vice Chair and has received no response. It was discussed that Gary has been very busy and has not attended the last few meetings. She would like to reopen the nominations to include Nunno.

A motion was made by Rev. Deutzmann, seconded by Kecko to reopen the nominations. Lisa referenced the Roberts Rules and noted that nominations can be reopened. The motion carried unanimously.

A motion was made by Rev. Deutzmann, seconded by Kecko to nominate Nelson Chairman. There being no further nominations; Lisa Streit cast one vote deeming Nelson Chairman.

A motion was made by Rev. Deutzmann, seconded by Kecko to nominate Kecko Secretary. There being no further nominations, Lisa Streit cast one vote deeming Kecko Secretary.

A motion was made by Rev. Deutzmann, seconded by Candido to nominate Nunno Vice Chairman. The motion carried unanimously. A vote was called for Johnson for Vice Chairman and there were none in favor deeming Nunno Vice Chairman.

A motion was made by Rev. Deutzmann, seconded by Stango to enter Executive Session at 5:50 p.m. to discuss a personnel matter. The motion carried unanimously.

A motion was made by Kecko, seconded by Rev. Deutzmann to leave Executive Session at 6:25 p.m. and carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:25 p.m.

Respectfully submitted,

Lisa Streit

MaryLou Kecko,
Recording Secretary