

Minutes of the Human Services Board of Directors meeting of July 8, 2009.

1. Roll Call

Present: Kitty Nelson, Gary Johnson, Alan Chapin, MaryLou Kecko, Ray Ferguson and Donna Nunno.

Absent: Diane Candido and Ross DeLeonardo.

Also Present: Melissa Dubiel and Phil Vetro.
Nelson called the meeting to order at 5:40 p.m.

2. Minutes

A motion was made by Chapin, seconded by Kecko to accept the minutes of the previous meeting as presented and carried unanimously.

3. Staff Report

- Human Services saw 313 individuals; 445 family members. Youth Services had 149 Therapy Cases; 520 people. There were 657 family members for the prevention piece.
- The Police and Youth Partnership Program Graduation was held in City Hall on June 30th. It was very successful. Alderman Vetro attended; approximately 100 people were in attendance.
- The final Social Expedition, Family Fun Nights, and Improvisations Family Programs were all held. All of these programs have been discontinued for the summer due to the budget cuts. It is uncertain if any will begin again in the Fall as the funding is uncertain.
- Staff restructuring planning has begun. However, due to the busy flow of the office and staffing reduction this is not yet complete.
- The Rent Rebate Program runs until 9/15/09 and was held in all of the Senior and Disabled Housing sites every Tuesday and Thursday during the month of June. The additional FEMA funding that was applied for was not granted. Lisa was notified that HS lacked sufficient matching funds for this. This is going to be a significant problem going forward. Staff has begun to track statistics monthly regarding the numbers of residents that have been unable to be assisted. Nelson suggested Lisa contact Jason Jenkins from the Devon Rotary to request being on their agenda to request funds. It was discussed that funding is now very competitive.
- Two \$500.00 grants have been received from WalMart. Lisa and Erica wrote them and were informed that they will be received after July 1st. In addition, Erica developed a good rapport with Human Resources at WalMart and they have donated a large amount of Easter baskets and grass and HS will now be running an Easter Basket Program. These donations are worth over \$3,569.00, which includes a 75% discount. Lisa may coordinate with the United Way for candy donations; she also discussed involving the students at The Academy. Nelson suggested contacting Platt

Tech. A discussion followed regarding making baskets and raffling them off as a fund raiser.

- The BackPack Program is going on and they have been being delivered to the churches.
- Fund raising was discussed. Vetro suggested an information booth at the Oyster Festival. The Fire Department, Police Department and the Library are all approved to accept funds. Vetro will follow up to find out if Human Services can accept funds as well.
- Staff would like to look into getting a donation of a van and then obtain their public service licenses. This would significantly cut down on program costs; as many of the costs are linked with transportation. Vetro will look into this. Nelson stated that this is a complicated issue and needs advice from the City Attorney; insurance, who would own the vehicle, who would be authorized to drive it, etc. Lisa stated that HS runs prevention based programs and it is part of the Youth Services mission that they must run programs in order to receive grants as well as family therapy and there must be participation in programs. It was discussed that there are 20 to 30 kids per program.

4. Fiscal Report

A motion was made by Kecko, seconded by Ferguson to accept the financial report as presented. The motion carried unanimously.

5. Election of Officers

A motion was made by Kecko, seconded by Johnson that Chapin be appointed as the nominating committee. The motion carried unanimously.

A motion was made by Chapin, seconded by Ferguson to nominate the current Officer positions and if in their absence they choose not to serve, resignations will be accepted. The motion carried unanimously. The current Officer positions are: Nelson, President; Johnson, Vice President; Kecko, Secretary.

There will be no August meeting.

There being no further business to discuss, the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko,
Recording Secretary