

## Minutes of the Human Services Board of Director's meeting of February 21, 2017

Sue Stango called the meeting to order at 5:39 p.m.

### **1. Roll Call**

Present: Sue Stango, Karen Barnett, Gina Badalamenti, Joan Campbell, and Kitty Hurley.

Absent: Brendan Casey, Rev. Karl Duetzmann, Donna Nunno, Scott Moulton, Aldermen Ellen Beatty, and Alderman Anthony Giannattasio.

Also Present: Deepa Joseph and Beth Simpson

### **2. Public Comments**

None.

### **3. Minutes**

A motion was made by J. Campbell, seconded by K. Barnett, that the minutes of 11/15/16 be approved as presented. The motion carried unanimously.

### **4. Director's Report**

#### **Human Services:**

Energy Assistance: For the month of January, 101 energy assistance appointments were processed. The staff member from TEAM, who has been helping with energy assistance applications, will add another half day in Milford for case management for individuals with complex needs requiring assistance outside of local resources.

Outreach: In addition to routine outreach appointments, the Community Outreach Workers have been working with tenants in need of relocation services as a result of their property being deemed uninhabitable. The staff has been working to help tenants obtain temporary housing, as well as additional assistance they needed during their transition. As a result of this process, DHS staff has obtained new resources and contacts that will be helpful in outreach cases moving forward. The HS department coordinated and cost shared efforts with community agencies to help these clients.

#### **Youth and Family Services:**

There were 14 therapy intakes conducted in January and 10 on site therapy groups are currently running within the Milford Public Schools.

The Clinical Coordinator attended training with the Fire Marshall with the purpose of expanding awareness of fire-setting behavior and developing a curriculum for Fire-Intervention Programs.

### **Department Budget:**

Deepa presented the FY17-18 department budget to the Board of Finance (BOF) on Monday, February 13<sup>th</sup>. She shared the handouts that were distributed to the BOF.

Deepa received an application for next year's Community Development Block Grant (CDBG). The department utilized funds that were received from this year's CDBG quickly, as there is a significant need for rent and mortgage assistance in the community. We will apply for a larger grant award in this upcoming application process.

Beth gave a financial report on the fiscal year budget. At the half year mark, the department is on budget.

### **5. Old Business**

None.

### **6. New Business**

#### **A) Review 2017 meeting dates**

A list of potential Human Services Board meeting dates, through the end of 2017, was reviewed by Board Members. The 10 dates considered were the 3<sup>rd</sup> Tuesday of every month, excluding January and August. The Board discussed meeting every other month. Discussion ensued regarding the dates.

The following 2017 meeting schedule was presented for vote:

- February 21, 2017
- April 18, 2017
- June 20, 2017
- September 19, 2017
- November 14, 2017

A motion to approve these dates was made by K. Barnett. J. Campbell seconded the motion. The motion carried unanimously.

## **7. Adjournment**

K. Hurley made a motion to adjourn the meeting. G.Badalamenti seconded the motion. The motion carried unanimously.

S. Stango adjourned the meeting at 6:03 p.m.

Respectfully submitted,

Beth Simpson  
Recorder