

1. Roll Call

Present: Kitty Nelson, Alan Chapin, Ross DeLeonardo, Gary Johnson and MaryLou Kecko

Absent: Diane Candido, Rev. Deutzmann, Paul Geer and Donna Nunno.

Also Present: Phil Vetro; Board of Aldermen. Lisa Diamond Graham and Melissa Dubiel.

Nelson called the meeting to order at 5:30 p.m.

2. Minutes

A motion was made by Chapin, seconded by Johnson to approve the minutes of the previous meeting as presented and carried unanimously.

3. Staff Report

- Youth Services – we continue to have an increase of intakes from the schools, along with requests to create in school programs and groups. The Rent A Kid program has been one of the most popular this month with snow shoveling being the top requested job. There will be collaboration with the senior center to provide a subprogram with them for snow removal.
- Human Services – Lisa requested a meeting with TEAM staff and from this meeting there were suggestions to help run programs more smoothly. The Energy Assistance Program saw over 275 people this month again, even with all of the rescheduling due to snow storms. Outreach appointments are increasing with the identified need for food referrals growing in numbers. There will be a meeting with board members from the senior center to discuss ways to address this growing issue. A discussion followed regarding the food bank referral process. The number of general case management is also increasing. There are now 3 undergraduate interns from Quinnipiac University with a Human Services concentration.
- This week Lisa will be going to the Board of Finance for the budget process. Lisa also presented a grant application before the review board of the United Way for Improvisations.

4. Fiscal Report

A motion was made by DeLeonardo, seconded by Johnson to approve the financial report as presented. The motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:35 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko, Recording
Secretary