

Minutes of the Human Services Board of Director's meeting of February 3, 2010.

1. Roll Call

Present: Kitty Nelson, MaryLou Kecko, Donna Nunno, Diane Candido, Alan Chapin, Gary Johnson, Rev. Deutzmann and Paul Geer.

Also Present: Melissa Dubiel, Alderwoman Pam Staneski.

Nelson called the meeting to order at 5:00 p.m.

2. Minutes

A motion was made by Rev. Deutzmann, seconded by Johnson to approve the minutes of the previous meeting as presented. The motion carried unanimously.

3. Staff Report

- Human Services statistics; the report is incomplete based on one employees' continued absence. 132 individuals and 274 family members were served. MYFS statistics; 147 family therapy cases are ongoing; 516 people in therapy. The prevention based piece has 439 family members participating.
- Lisa met with John O'Connell and Kim Kell, Risk Manager per the Boards' request. Kim's determination was: the Board and Staff have the same coverage as any City Department. A packet reviewing this was distributed to all board members.
- A Seasonal/Temporary employee has been found and her paperwork has been forwarded to the Mayor awaiting his approval. This is the same person that was sent from TEAM to assist in October. She can work 3 hours per day and will be able to take Energy appointments. The only remaining Outreach Worker in the office was out last week for emergency surgery and all appointments had to be cancelled. The level of service cannot be maintained with the current staffing.
- There has been a marked increase in the past 6 months in the demand for relocation services. Due to staff shortages; Erica, Melissa or Lisa have been handling this. Relocation services are state mandated financial assistance for those that are relocated out of their home by another City entity. Assistance is for a motel, etc. A lien is put on the property and expenses are attempted to be recouped. There have been 9 cases since July. Human Services has also absorbed old lien cases from the now closed City Welfare Department.
- Lisa had DCF come in and provide an in-service session for all staff. It is free of charge and as mandated reporters; the staff finds it informative and useful. Lisa tries to have this provided every six months.

- Board participation and attendance issues were discussed. Lisa stated that she has had people inquiring about serving on the board.
- All other programs are status quo, though the staff is struggling to keep up with the increase in client demand given the current economic climate.

4. Fiscal Report

A motion was made by Chapin, seconded by Rev. Deutzmann to accept the financial report as presented. The motion carried unanimously.

A motion was made by Candido, seconded by Chapin to go into Executive Session at 5:30 p.m. to discuss Personnel issues. The motion carried unanimously.

A motion was made by Chapin, seconded by Nelson to leave Executive Session at 5:40 p.m. The motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 5:45 p.m.

Respectfully submitted,

Lisa Streit

MaryLou Kecko, Recording
Secretary