

## Minutes of the Human Services Board of Director's meeting of January 13, 2016.

### 1. Roll Call

Present: Kitty Nelson, Karen Barnett, Joan Campbell, Brendan Casey, Rev. Duetzmann, Scott Moulton, Donna Nunno and Sue Stango.

Absent: Alan Chapin.

Also Present: Christie Roche and Beth Simpson.

Nelson called the meeting to order at 5:40 p.m.

### 2. Public Comments

None.

### 3. Minutes

Campbell clarified that she was not present for the vote on the third page, second paragraph. Nelson noted that in Item 7. New Business that she stated critical business verses sensitive issue. A motion was made by Rev. Duetzmann, seconded by Stango to accept the minutes as amended. The motion carried with Campbell opposed.

### 4. Staff Report

#### Youth and Family Services

- 306 clients are being seen for therapy services and 456 clients are in preventive based programs.
- Boosting Family Bonds Parenting Program satellite series with Calf Pen Meadow recently concluded and the next cycle, that will be open to the general public, is anticipated to begin in March. Themes for this program are family meetings, consequences for children, etc. There is a waiting list for the next cycle; cycles are 7 weeks long.
- Satellite therapy groups and programs at Calf Pen, the Academy, Pumpkin Delight, Orchard Hills and Law are ongoing.
- Looking to partner with the Boys and Girls Club for winter programs which will be starting soon.
- Interviewing for potential MFT Interns continues and Mindy will be attending the CCSU Fair this month.
- Recruiting youth between the ages of 12 – 17 for the Rent A Kid program. Residents are calling for snow preparation, shoveling.

#### Human Services

- Beth scheduled another 74 appointments bringing the total number to 699 scheduled Energy Assistance appointments.

- Adopt A Family is complete. There were 30 Donors (City Departments, local businesses, private donors – individuals and families) that adopted 59 families (222 individuals) in need. Donations were also received from the United Way, Wal-Mart, St. Mary's, St. Gabriel's, Milford Elks and Schick (gift cards and toys) to make this program possible. In addition, appropriate families were referred to Toys for Tots. Moulton asked about repeat recipients for the holidays. Christie stated that some were repeat recipients but there were new also and referrals from the schools as well.
- Coordinated with the Elks Club to help provide a Christmas meal basket to 195 families; 602 individuals.
- With Easter being at the end of March, a list of families in need and potential donors is being compiled for the Easter Meal basket program.
- Outreach Clinicians have distributed at total of \$3,525.00 from United Way, Salvation Army, St. Mary's and Human Service donations. This also includes \$1,425.00 in gift cards that were donated by St. Ann's, United Way and Women's Inc. for the Adopt A Family Program.
- Served a total of 1,076 Milford residents in December: Energy Assistance, Food Referrals, Elk's Club Holiday Food Baskets, Adopt A Family and general Case Management.
- Outreach services provided this month include: Budget counseling, Homelessness, utility assistance, housing assistance, SNAP, Food Vouchers and Tuition Assistance.

**Department**

- Christie attended the initial South Central Regional Council of Governments (SCRCOG) meeting. This is where regional service organizations look at challenges and best practices. It was great and she will continue to attend.
- Christie, Mindy, Sean and Brandon met with staff from Beth El and will be partnering on programming for their families.
- Developing a program in partnership with the Library around combating seasonal depression.
- The Board of Finance meeting is scheduled for 2/9/16.
- Meeting with Deepa Joseph, Director of the Health Department, to begin a preliminary conversation and exploration into a potential merger between two departments.

**5. Fiscal Report**

Beth reviewed the report. A motion was made by Rev. Duetzmann, seconded by Nunno to accept the financial report as presented. The motion carried unanimously.

**6. Old Business**

None.

A motion was made by Nunno, seconded by Barnett to add Officers under New Business to the agenda. The motion carried unanimously.

## **7. New Business**

### **1. Officers**

Nelson regrettably resigned as President of the Board due to health reasons. She began on the board 20 years ago wanting to help the community. She will remain on the board until her term expires. A motion was made by Rev. Duetzmann, seconded by Stango to regrettably accept Nelson's letter of resignation with understanding. The motion carried unanimously.

A motion was made by Nelson, seconded by Barnett to nominate Nunno as President. There being no further nominations, the motion carried unanimously.

A motion was made by Nelson, seconded by Rev. Duetzmann to nominate Stango, Vice President. There being no further nominations, the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:05 p.m.

Respectfully submitted,

Lisa Streit

Joan Campbell, Recording  
Secretary