

Minutes of the H.R.D. Board of Director's meeting of January 9, 1008.

1. Roll Call

Present: Gary Johnson, Alan Chapin, Ray Ferguson, Rev. Osmun and Kitty Nelson.

Absent: Ross DeLeonardo, Diane Candido, MaryLou Kecko and Cynthia Boynton.
Nelson called the meeting to order at 5:35 p.m.

2. Minutes

A motion was made by Rev. Osmun, seconded by Ferguson to accept the minutes of the previous meeting as presented and carried unanimously.

3. Staff Report

- HRD assisted 363 families equaling 958 family members. Therapy had 100 ongoing cases equaling 329 people. Programs – there are 66 kids in groups equaling 112 family members.
- A check in the amount of \$200.00 was donated by the Devon Lions Club to be used as seen fit. Lisa would like to use this money to assist the elderly and disabled with fuel assistance. The board agrees with this designation.
- Cheryl and Cindy have received many calls for emergency housing so Lisa organized a group meeting consisting of: the Red Cross, Shelter, United Way, Fire Department, Police Department, Mayor's Office, Health Department, Public Works, Senior Center and the Council of Churches to create a No Freeze Shelter to run from now until April. This was a very successful meeting. Six beds were designated at the Soup Kitchen for emergencies. This meeting also prompted looking into the existing shelters bed capacity and it was deemed that there may be more accommodations for more people with restructuring of the occupancy issues. The next meeting will be held on Monday.
- The office has been very busy with the Energy Program; people have used up their benefit and have been calling for more assistance. Cheryl and Cindy have been working on a case by case basis for resolutions and finding resources.
- The memo from the City Attorney regarding Freedom of Information was reviewed and since the creation of the agenda, three issues have come up that is requested to be added under New Business.

4. Fiscal Report

The fiscal report was reviewed and a motion was made by Chapin, seconded by Johnson to approve the report as presented. The motion carried unanimously.

A motion was made by Rev. Osmun, seconded by Ferguson to add the following four items under New Business. The motion carried unanimously.

5. New Business

- **Certified Resolution for CDBG** – Lisa reported that she needs the board's approval for her to sign this resolution for the completion of the Community Development Block Grant. The resolution was reviewed and a motion was made by Rev. Osmun, seconded by Chapin to grant approval for Lisa to sign this resolution for the CDBG. The motion carried unanimously.
- **Annual Meeting Dates** – the annual meeting dates were reviewed and a motion to approve the meetings to be held the second Wednesday of every month at 5:30 p.m. was made by Chapin and seconded by Ferguson. The motion carried unanimously.
- **Cynthia Boynton's Term on the Board** – After some discussion, a motion was made by Johnson, seconded by Ferguson that Boynton has not attended meetings for more than 3 consecutive months and her seat is declared vacant. The motion carried unanimously.
- **Allocation of funds for emergency fuel** – it was discussed that fuel has reached catastrophic costs and energy assistance is a core service of the agency and that an allocation of the boards funds should be used at Lisa's discretion for emergency need. A motion was made by Rev. Osmun, seconded by Johnson to allocate \$2,500.00 of the Board's fund for emergency fuel at Lisa's discretion. The motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Lisa Streit,

MaryLou Kecko, Rec'y Secretary