

**Milford Public Library
Board of Directors
Regular Meeting
December 6, 2023**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:31 p.m., on December 6, 2023.

Present

Mrs. Wanosky
Mrs. Kemp
Mrs. Creedon
Mrs. Oliver
Mrs. Zabinski
Mr. Marlow
Ms. Federico
Ms. Angeli
Mrs. Thomas
Ms. Pilla

Excused

Mrs. Piselli
Ms. Uchaczsk
Ms. Carroll

Absent

Mr. Smith

Public Presentation: None.

Disposition of Minutes: Motion to accept the minutes from November 1 as submitted. Moved and seconded by Mrs. Creedon, Mrs. Kemp. Motion passed.

Secretary's Report: None.

Financial Report: Mrs. Oliver read the following transfer(s):

- Transfer **from** Unallocated Contingency (Fund 76 Passport) **to** Seasonal/Temp \$7000
- Transfer **from** Unallocated Contingency (Fund 76 Passport) **to** Postage \$2000
- *What is unallocated contingency?* ...The unallocated contingency fund is where deposits are kept until money is transferred to an account (e.g., postage).

President's Report (Current News): None. Mrs. Wanosky welcomed our new Alderman liaison, Jennifer Federico, to the library board. Additionally, Mrs. Wanosky thanked Ms. Angeli for sending the link to ACLB (Association of Connecticut Library Boards). She encourages all board members to access the Intellectual Freedom 101 webinar.

Policy Committee: None.

Buildings & Grounds Committee: A meeting with Forge City Works' consultant is scheduled for December 12, via Zoom. The kiosk option is being explored, however, there will be additional meetings before a final decision. Ms. Angeli will investigate how to allow access to Base Camp, project management software, for Alderman Marlow.

Donor Display Committee: A motion was made by Mrs. Kemp and seconded by Mrs. Zabinski to disband the Donor Display Committee. Vote was unanimous. Motion carried.

Director's Report/Statistics/Strategic Plan/Library Budget: Ms. Angeli read her monthly report and added:

- Ms. Angeli, along with Mrs. Thomas and Mrs. Preece, will visit the library in Meriden to view/evaluate their printing and computer reservation systems, on December 8.
- Ms. Angeli extended an invitation to Alderman Federico to tour the library. Meeting TBD.

Statistics – *Are programs outside of the library counted?* ...Yes.

Strategic Plan – Ms. Angeli gave a brief update on eContent, reviewing language learning software, shelf weeding, community partner programs, microfilm digitization, new paperback book display racks, in-house field trips and school visits.

Library Budget – Ms. Angeli and Mrs. Thomas have a fiscal year 24/25 budget meeting with the Mayor and Finance Director on December 8.

Friends of the Library Report: Ms. Pilla reported FOML are very pleased with the Holiday booksale on December 2. They are tying up loose ends for 2023 and looking forward to a new year.

New Business: None.

Old Business: Founder's Walk: Ms. Angeli reported that the redirect of Shipyard Lane will commence in February. Mr. Marlow volunteered to field information regarding the project's progress.

Motion to adjourn: 8:08 p.m. Moved and seconded, Mrs. Oliver, Mrs. Creedon. Motion carried.

Respectfully submitted,

Ms. Thomas
Board Clerk