

**MILFORD PUBLIC LIBRARY  
BOARD OF DIRECTORS  
REGULAR MEETING  
DECEMBER 4, 2019**

Board President, Mrs. Wanosky called the meeting to order after the group toured the expansion progress in the Children's Library section at 7:45pm.

**Present**

Mrs. Wanosky  
Mrs. Kemp  
Mrs. Creedon  
Mrs. Zabinski  
Ms. Uchaczyk  
Mr. Smith  
Mr. Schmidt  
Alderman Smith  
Ms. Angeli

**Excused**

Mrs. Oliver  
Mrs. Piselli  
Ms. Pilla

**Absent**

Alderman Grant

**Public Presentation:** No report

**Disposition of Minutes:** Motion to Accept, 1<sup>st</sup> Mrs. Zabinski, 2<sup>nd</sup> Mrs. Kemp. Approved.

**Secretary's Report:** No Report

**Treasurer's Report:** No transfers this month. Chris noted the zero balance in the Computer line due to the fact that the city will be buying all agencies new computers. In addition the Computer Software line is zero as the \$6400.00 has been paid to TBNG for consulting services. In the Fines and Fees account Chris will be looking to secure funding in January for new, movable furniture for the Library. She is looking at Creative Library Concepts for a proposal and color board. Toby suggested that we look at the Westport Library and what they have put in place for FF&E.

**Presidents Report:** No report

- Current news and topics of interest

Chris mentioned an article published in the Milford-Orange Times on the current issues surrounding E-Books and policies set by the Publishing Companies. Costs are high for book rights and there are limits to length and# of times the book can be loaned. In Addition Macmillan and Co. has put in place a purchase embargo in which a library can only purchase one copy of a new title for the first 8 weeks of its release. Mr. Schmidt shared with the board that the Greenwich Library is cancelling its commitment with Macmillan. There was further discussion with regard to digital books and hoarding of Library Cards. Chris stated that we use Overdrive and RB Digital and that Advantage is only available to Milford Library cardholders.

**Technology Committee:** There has been intermittent WIFI issues in the Library, usually occurring mid afternoon. This has been ongoing for the last three months. TBNG is investigating. Chris received approval from the Mayor to allow Bibliomation to take over our technology support.

Two computers are down but once configured we will have access to the Office 365 computers that the city will be offering departments.

**Policy Committee:** No Report

**Space Utilization Committee:** No report

**Donor Wall Committee:** No formal report but Mrs. Wanosky stated that she is still waiting for the City Legal Department to render an opinion on fundraising by the Library and that The Donor Wall needs to be a priority Goals going forward.

**Directors Report:** Renovations are moving forward. Bibliomation is moving its ILS Evergreen to a web- based client early next year. Statistics were sent to the State of CT Library Board. Statistics will continue to be an issue as the door count has been disconnected due to the on going renovations. A question was asked if there are other counting programs available? Chris referenced again the E-Book article. There was discussion about the decrease in circulation numbers for Discount passes. Circulation #'s and Program #'s will continue to be down again due to the construction. Lastly Chris, Pam and Ashley attended the Friends Conference November 16.

### **Friends of the Library –Liaison Report:**

In Pam Pilla's absence, Chris shared statistics on Party in the Stacks.

### **New Business:**

As our scheduled date for the January Board Meeting would be January 1, 2020 Mrs. Zabinski moved and second by Ms. Uchaczyk to change the Board Meeting to January 8, 2020 at 7:30pm. Location TBD. Motion approved.

In addition, the next meeting for the Performance review Committee will be January 15, 2020 at 7:30pm location TBD

**Motion to Adjourn:** First, Mrs. Creedon, second Mrs. Kemp. Motion approved.

### **Respectfully Submitted:**

Linda M. Creedon, Secretary