

**Milford Public Library
Board of Directors
Regular Meeting
November 2, 2022**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:30 p.m., November 2, 2022.

Present

Mrs. Wanosky
Mrs. Kemp
Mrs. Oliver
Mrs. Zabinski
Mrs. Piselli
Ms. Uchaczyk
Mr. Smith
Ms. Carroll
Mr. Marlow
Ms. Angeli
Mrs. Thomas
Ms. Pilla

Excused

Mrs. Creedon

Absent

Mr. Broesder

Public Presentation: None. Creative Library Concepts presentation is tentatively scheduled for Wednesday, December 7 at 6:30 p.m.--prior to the board meeting.

Disposition of Minutes: Motion to accept the minutes from October 12, 2022. Moved and seconded by Ms. Uchaczyk, Mrs. Kemp. Motion passed.

Secretary's Report: None.

Treasurer's Report: None.

- *What is BBI...* We pay BBI for rental/maintenance of our printers

President's Report (Current News): None. Ms. Angeli noted fine-free libraries are increasing. This is something to contemplate in the near future.

Policy Committee: Mrs. Oliver to redo the flowchart. It was suggested the committee meet once every other month to review policies; tech policies reviewed annually. Meeting TBD.

Buildings & Grounds Committee: None. The Founder's Walk committee meeting in October was cancelled and will be rescheduled. It was decided that any BAG committee meetings to discuss exterior Library projects wait until we have more news. The elevator is still broken and awaiting parts. Ms. Angeli met with Sheila Dravis, Shaun Bennett, and Suzanne Harrison-Thomas regarding the CDBG grant. Once Purchasing has the elevator specs, the job will go out to bid.

Donor Recognition Committee: Ms. Angeli reported that Fast Signs is scheduled to come in on Friday, November 4 with the mockup. Board members can come in person to view it, then schedule a meeting, if necessary. A gift donation was received specifically towards this project.

Director's Report/Statistics/Strategic Plan: Ms. Angeli read her November report and added:

- After a successful trial, we are purchasing LibCal software (Fund 10) for online meeting room reservations and program registrations.
- She will meet with HR regarding open position, Children's Librarian, on November 4; HR to arrange an interview panel the week of November 11.
- Please send any feedback on the Strategic Plan draft to Ms. Angeli and Mrs. Thomas. Strategic Plan progress updates will be given at monthly Library Board meetings. A written report and assessment will be submitted quarterly.

Friends of the Library Report: Ms. Pilla thanked everyone for attending and supporting 2022 Party in the Stacks. They were pleased with the outcome and all the new attendees. The replacement little library for Walnut Beach has been delivered and should be installed in the next few weeks. Additionally, the 2022 Holiday Book Sale will be held on Saturday, December 3 in the Program Room, from 10 am to 3 pm.

New Business:

City Budget Process – The library budget is due Wednesday, November 9. Board support, including attending the Board of Alderman's meeting, is greatly appreciated. Ms. Angeli will keep everyone informed during the process.

Old Business: None.

- *Any news on the punch list...*No. We had some door issues (entrance/Childrens); Public Works repaired promptly.
- *Where do we stand with Board By-laws updates...*Ms. Angeli had an informal conversation with Legal. They agreed with the board meeting attendance of the Library's Assistant Director, as per the job description.

Motion to adjourn: 8:23 p.m. Moved and seconded by Mrs. Oliver, Ms. Uchaczyk. Vote was unanimous.

Respectfully submitted,

Ms. Thomas
Board Clerk