

**Milford Public Library
Board of Directors
Regular Meeting
October 12, 2022**

Board Vice President, Mrs. Amanda Kemp, called the virtual meeting of the Board of Directors to order at 7:30 p.m., October 12, 2022.

Present

Mrs. Kemp
Mrs. Creedon
Mrs. Zabinski
Ms. Uchaczyk
Mr. Smith
Ms. Carroll
Mr. Marlow
Ms. Angeli
Mrs. Thomas
Ms. Pilla

Excused

Mrs. Wanosky
Mrs. Oliver
Mrs. Piselli

Absent

Mr. Broesder

Public Presentation: None. Furniture presentation by Creative Library Concepts is to be determined and will be held virtually.

Disposition of Minutes: Motion to accept the minutes from September 7, 2022. Moved and seconded by Mrs. Creedon, Mrs. Zabinski. Motion passed.

Secretary's Report: None.

Treasurer's Report: Ms. Angeli, in Mrs. Oliver's absence, read the following transfer:

From Microfilm **to** Periodicals \$1300

President's Report (Current News): None. Mrs. Kemp welcomed newcomer Mrs. Suzanne Harrison-Thomas in her capacity as new Assistant Director.

Policy Committee: None.

Buildings & Grounds Committee: None. Ms. Angeli announced that she will be attending a Founder's Walk committee meeting on October 14. This is a small meeting to set the agenda and scheduling. She will report back to the board.

Donor Recognition Committee: A discussion ensued on the donor recognition screen (size, location, static versus dynamic display). It was determined that Ms. Angeli would request a sample mockup with screen size, including screen borders, to be displayed on the stairwell. The donor recognition screen will have a dynamic display.

Director's Report/Statistics/Strategic Plan: Ms. Angeli read her October report and added:

- There will be changes to the statistics report format beginning this month

Friends of the Library Report: Ms. Pilla reported FOML are busy working on last minute details for Party in the Stacks. They are very pleased with ticket sales, donations, silent auction items and sponsors. Also, the little library at Firehouse Gallery was removed due to wear and tear. A replacement will, hopefully, be installed before winter.

New Business:

Library Calendar 2023 – A motion was made and seconded, Ms. Uchaczyk, Mrs. Creedon, to approve the library calendar, as submitted, for 2023.

City Budget Process – Ms. Angeli noted the city budget process begins on October 19. City departments will meet and receive budget packets. Additional budget considerations were discussed.

National Friends of Library Week 10/16 - 10/22 - Ms. Angeli, in recognition of National Friends of Library Week, thanked FOML staff for their help and financial support given to the library.

Old Business: None.

- *Were there any updates to the punch list...*No, just the elevator
- *Should there be an update to the board by-laws to include meeting attendance for library assistant director...*This issue will be referred to the policy committee. Ms. Angeli will also clarify with Human Resources.

Motion to adjourn: 8:02 p.m. Moved and seconded by Mrs. Creedon, Mrs. Zabinski. Vote was unanimous.

Respectfully submitted,

Ms. Thomas
Board Clerk