

**Milford Public Library
Board of Directors
Regular Meeting
October 7, 2015**

Board Vice-President, Mrs. Linda Wanosky called the regular meeting of the Board of Directors to order at 7:35 p.m., October 7, 2015

Present

Mrs. Wanosky
Mrs. Creedon
Dr. diFate
Mr. Barnett
Mrs. Gaynor
Mrs. Oliver
Mrs. Zabinski
Ms. Angeli

Excused

Mr. Vita
Ms. D'Anna
Alderman Smith

Absent

Alderwoman Fontana

Public Presentation: None

Disposition of Minutes: Move to accept as printed, the minutes from 9/2/2015. Moved and seconded by Mr. Barnett and Mrs. Oliver. Motion passed.

Secretary's Report: None

Treasurer's Report: None

Presidents Report: None

Technology Sub-Committee Report: Mrs. Creedon noted that they have not met since the last Board meeting, however a lot has happened.

- **The Brain Station** – Ms. Angeli reported we are in the soft opening of The Brain Station. Our participation in Manufacturing Day on October 3 resulted in additional volunteer interests. We are spreading the word, for example, plans to demonstrate the equipment at West Shore Middle School are underway. The 'wish list' will be updated to include new equipment and show acquired items. Additionally, tools have been donated and PCs offered for our use. Mrs. Zabinski suggested that we hold the November 4 meeting at "the Station".
- **FIRST® Lego® League** - Ms. Angeli announced that Mr. Domeracki has resigned as leader but the position has been filled. Mrs. Creedon stated attendance is high and team members, as well as their parents, are positive and engaged.

A discussion ensued on publicizing the Lego League and Brain Station, acknowledging donors, submitting grants, guest speakers and programming/station hours.

Policy Sub-Committee Report: Mrs. Oliver conveyed we have two remaining policies. The Community Policy (bulletin boards, etc.) has some minor edits and will be ready for approval at the November meeting. Review of the Exhibits Policy will commence in December. Ms. Angeli has uploaded all the approved policies to the Library website and distributed to every department. We are still waiting for a response from the city attorney's office on the Room Use Policy.

Director Evaluation Committee: The Committee entered Executive Session at 8:45 p.m. to discuss the review process of the Library Director. Committee exited Executive Session at 8:50 p.m.

Space Utilization Committee: Mr. Barnett informed us that the committee held their first meeting. They reviewed blueprints, and then discussed several concepts, such as expanding the Children's area. Future steps to include a walk-through and meeting(s) with Public Works and other professionals. They will meet again prior to the next Board meeting, where they will disseminate additional information. Ms. Angeli announced collaboration with the Literacy Center. On a trial basis, a representative will man a desk at the front entrance, 1-2 days a week—to be reevaluated after six months.

Director's Report: Ms. Angeli reviewed her report submitted 10/7/15 and added:

- **Sunday Programs** – Two Sunday programs are being offered this month. The Culture of Korea was last Sunday and very well attended. On October 18, local musician, James Baird, will be performing classical guitar.

A discussion ensued regarding Library hours and status of the Library Assistant positions.

Old Business: None

New Business:

- **The Program Room projector** is broken and can't be repaired. An estimate was given for a new HDMI system. Mrs. Oliver, Mrs. Zabinski moved and seconded to allocate \$6000.00 maximum from Passports for the purchase of a new, state-of-the-art projector system. Vote was unanimous. Motion carried.
- **The Association of Connecticut Library Board Conference (ACLB)** is on Friday, November 5 at University of Hartford. The deadline to register is October 26. Please contact Ms. Angeli if interested.

Motion to Adjourn: 8:55 p.m., Mrs. Creedon, Mr. Barnett. Motion approved.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board