

**Milford Public Library
Board of Directors
Regular Meeting
September 7, 2016**

Board President, Mrs. Linda Wanosky called the regular meeting of the Board of Directors to order at 7:35 p.m., September 7, 2016.

Present

Excused

Absent

Mrs. Wanosky
Doctor diFate
Mrs. Creedon
Ms. D'Anna
Mrs. Gaynor
Mrs. Oliver
Mrs. Zabinski
Mrs. Piselli
Alderman Smith
Alderman Grant
Ms. Angeli

Mr. Barnett

Public Presentation: By request, Ms. Lois Barr, Friends of the Milford Library (FOML) volunteer, provided a special presentation, detailing the FOML Party in the Stacks event on October 22. Mrs. Oliver, Mrs. Creedon moved and seconded closing the library on that Saturday. Vote was unanimous. Motion carried.

Disposition of Minutes: Move to accept as printed, the minutes from 7/6/2016. Moved and seconded by Mrs. Creedon, Mrs. Oliver. Motion passed.

Secretary's Report: None

Treasurer's Report: None

- Ms. Angeli requested funding to upgrade library security cameras. Mrs. Zabinski, Mrs. Oliver moved and seconded to allocate \$1300.00 from the Passport account, for cost and labor. Vote was unanimous. Motion carried.

President's Report: None

Technology Sub-Committee Report: None

Policy Committee: Mrs. Oliver announced there are (new/reviewed) policies up for vote:

Exhibit Policy - Mrs. Zabinski, Mrs. Gaynor moved and seconded. Motion carried.

Computer and Internet Use Policy - Mrs. Zabinski, Mrs. Gaynor moved and seconded. Motion carried.

Fines and Fees Policy - Mrs. Gaynor, Doctor diFate moved and seconded. Motion carried.

A discussion ensued on library fines/fees collection, collection agency and overdue notices. Mrs. Oliver noted work continues on the Social Media and Brain Station policies, as well as the makerspace agreement.

Space Utilization Committee: Mrs. Creedon reported the committee met on 7/27 (see minutes). Additionally, a meeting will be scheduled with Mr. Ray Oliver. Ms. Angeli noted Mr. Oliver informed her he had completed updates to the first floor design. Also, the grant paperwork was submitted prior to the deadline.

Director's Report: Ms. Angeli reviewed her report submitted 9/7/16 and added:

- A copy of the security survey will be emailed to the Board
- One public PC is down
- She will send a congratulatory letter to the FOML

A discussion ensued regarding Overdrive eBook selections and availability.

Old Business:

Mrs. Wanosky will meet with Ms. Angeli regarding the Peter Vita memorial and Brainstation donations prior to our next meeting.

New Business:

- Ms. Angeli brought up library closings for December. Mrs. Zabinski, Doctor diFate moved and seconded to close the library on Saturdays, December 24 and 31. Vote was unanimous. Motion carried.
- Alderman Smith communicated WPA events:
 - Mural unveiling on Thursday, 10/6 at 6:30 p.m. Invitations will be forthcoming.
 - Movie on Saturday, 10/2 at 2:00 p.m.
 - Lecture by historian, Hamish Lutris, on Monday, 10/3 at 7:00 p.m.
- Mrs. Wanosky suggested we have a current long-range plan in place and consider organizing a subcommittee or hiring a consultant. A discussion ensued. Also, to review library open hours/staff work schedules. Ms. Angeli to compile information.
- Ms. Angeli asked if anyone plans to attend the 11/4 ACLB conference to please contact her.

Motion to adjourn: 9:10 p.m., Moved and seconded Mrs. Gaynor, Mrs. Oliver.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board