

**Milford Public Library  
Board of Directors  
Regular Meeting  
September 6, 2023**

Board Vice President, Mrs. Amanda Kemp, called the virtual meeting of the Board of Directors to order at 7:31 p.m., September 6, 2023.

**Present**

Mrs. Kemp  
Mrs. Creedon  
Mrs. Oliver  
Mrs. Piselli  
Ms. Uchaczyk  
Mr. Smith  
Ms. Carroll  
Mr. Marlow  
Ms. Angeli  
Mrs. Thomas  
Ms. Pilla

**Excused**

Mrs. Wanosky  
Mrs. Zabinski

**Absent**

Mr. Broesder

**Public Presentation:** None.

**Disposition of Minutes:** Motion to accept the minutes from July 5, 2023, as submitted. Moved and seconded by Mrs. Creedon, Ms. Uchaczyk. Motion passed.

**Secretary's Report:** None. Ms. Angeli reminded everyone about ACLB's Intellectual Freedom 101 webinar on September 12.

**Financial Report:** None. Ms. Angeli noted that there will be additional expenditures from the Fund 76 – Passport Seasonal/Temp line item due to an increase in Passport hours.

**President's Report (Current News):** None.

**Policy Committee:** The committee met, via Zoom, in August to revise the Social Media policy. A motion was made and seconded, Mrs. Kemp, Mrs. Creedon to approve the policy revision. Vote was unanimous. Motion carried.

**Buildings & Grounds Committee:** Mrs. Creedon reported that an introductory meeting (via Zoom) was held with a consultant from Forge City Works. Additionally, a library tour occurred on September 6.

**Donor Display Committee:** None.

**Director's Report/Statistics/Strategic Plan/Library Budget:** Ms. Angeli read her monthly report and added:

- Statistics for physical circulation items have decreased in the last two months; she will research.
- There are additional categories on the Statistics report (Meeting Rooms and Hublet usage).

Ms. Angeli gave a brief update on the many activities in accordance with our strategic plan, such as, outreach visits, a new storywalk book and artwork in Childrens, vendor discussions, updated computer use policy, Library of Things (LoT) coordination, full public PC availability, and a full inventory of the adult non-fiction collection was completed. Kudos to Reference Supervisor, Diana Preece.

The library budget process for the upcoming fiscal year will begin in October. Ms. Angeli will keep the board apprised of all pertinent dates/deadlines. The City of Milford has initiated a salary survey. Also, all departments have been encouraged to avoid underfunding (transfers) by thoroughly reviewing their budget.

**Friends of the Library Report:** Ms. Pilla reported on the 2023 Party in the Stacks preparation, decorations, and donations for the silent auction and raffles. The theme is "Where Mystery and Romance Meet".

**New Business:**

2024 Library Calendar – Mrs. Uchaczyk made a motion to accept the 2024 Library Calendar as submitted. Seconded by Mrs. Piselli. Vote was unanimous. Motion carried.

**Old Business:** None.

A motion was made and seconded, Mrs. Kemp, Mrs. Creedon, to meet in executive session. Vote was unanimous. The board met from 8:15 p.m. to 8:23 p.m. regarding a personnel matter.

**Motion to adjourn:** 8:24 p.m. Vote was unanimous.

Respectfully submitted,

Ms. Thomas  
Board Clerk