

**Milford Public Library
Board of Directors
Regular Meeting
September 6, 2017**

Board President, Mrs. Linda Wanosky, called the regular meeting of the Board of Directors to order at 7:35 p.m., September 6, 2017.

Present	Excused	Absent
Mrs. Wanosky	Doctor diFate	
Mrs. Creedon	Ms. D'Anna	
Mr. Barnett	Alderman Grant	
Mrs. Gaynor		
Mrs. Oliver		
Mrs. Zabinski		
Mrs. Piselli		
Alderman Smith		
Ms. Angeli		

Public Presentation: None. Mrs. Wanosky welcomed Friends of Milford Library liaison, Ms. Amy Bringardner, to our meeting.

Disposition of Minutes: Ms. Angeli noted one correction to the minutes from 7/5/2017. Change *3D printer* cart to *lap top* cart. Motion to accept the minutes as corrected; moved and seconded by Mrs. Gaynor, Mrs. Creedon. Motion passed.

Secretary's Report: None.

Treasurer's Report: Ms. Angeli, in Ms. D'Anna's absence, read the following transfer:

- **From** (Passport) Unallocated Contingency **to** Furniture, Fixtures & Equipment \$600

Ms. Angeli noted that we will have new expenditures out of our eBook account this fiscal year, utilizing funds that were previously allocated (see Fines & Fees Bookkeepers Report).

President's Report: Mrs. Wanosky encouraged all available Board Members to attend the Party in the Stacks fundraiser on October 21, 2017 at 7:00 p.m. Additionally, the ACLB conference is on Friday, November 3 at the University of Hartford. If anyone is interested, please notify Ms. Angeli.

Technology Sub-Committee: Ms. Angeli stated that the new PCs were installed and all 18 of our computers are working.

Policy Committee: Ms. Oliver reported the Circulation and Fines & Fees policies were updated with minimal changes. Ms. Angeli mentioned the addition of bicycle locks, electricity meter usage and teacher cards. Motion to accept the new Circulation Policy; moved and seconded, Mrs. Creedon, Mr. Barnett. Motion to accept the Fines and Fees Policy as revised; moved and seconded, Mr. Barnett, Ms. Zabinski.

Space Utilization Committee: Ms. Angeli communicated both grants (CDBG, State) have been completed and underway. Construction/renovation projects are ongoing (Restrooms, HVAC system, recording booths). Discussion ensued.

Donor Wall Committee: Ms. Angeli informed everyone that the work order to hang the framed Peter Vita photograph and memorial was submitted. Mrs. Wanosky added the unveiling will coincide with the installation and include a reception with family and friends. TBD: A date for the reception and next committee meeting.

Strategic Planning Committee: The Strategic Planning Committee will meet with one of the applicants for the strategic planning process, on Tuesday, September 19 at 7:30 pm, to review their proposal. Ms. Angeli will email a reminder and attach a copy.

Director's Report: Ms. Angeli reviewed her report submitted 9/6/17 and added:

- We plan to order a new part (motor) for the 3D printer
- The new DeliverIt schedule (3 bins/day, 5 days/week) is working very well

Old Business: Mrs. Piselli and Mr. Barnett volunteered to attend the FOML meeting, as MPL Board liaisons, on Wednesday, September 13 at 5:30 p.m.

New Business:

- **Library Closure** – The Friends of Milford Library are planning a fundraiser on October 21, 2017. Move to close the library on that Saturday for set up. Motion and seconded by Mr. Barnett, Mrs. Oliver. Vote was unanimous.

Motion to adjourn: 8:15 p.m. Moved and seconded Ms. Oliver, Mrs. Gaynor. Motion carried.

Respectively submitted,

Ms. Deirdre Thomas
Clerk to the Board