

**Milford Public Library
Board of Directors
Regular Meeting
September 3, 2014**

Board President Mr. Peter Vita called the regular meeting of the Board of Directors to order at 7:35 p.m., September 3, 2014

Present

Mr. Vita
Mrs. Wanosky
Mrs. Creedon
Mrs. Gaynor
Mrs. Oliver
Mrs. Zabinsky
Alderman Frank Smith
Ms. Angeli

Excused

Dr. diFate

Absent

Ms. D'Anna
Mr. Barnett
Alderman Suzanne Fontana

Roll call commenced prior to recording of meeting minutes due to a presentation from Wilton Library staff members. Susan Lauricella and Mary Anne Mendola Franco gave an in-depth presentation on their Innovation Station.

Public Presentation: None

Disposition of Minutes: Move to accept as printed, the minutes from 7/2/2014. Moved and seconded by Mrs. Creedon and Mrs. Wanosky. Motion passed.

Secretary's Report: None

Treasurer's Report: Ms. Angeli, in Ms. D'Anna's absence, read the following transfers:

1. From Unallocated Contingency to Seasonal/Temp \$5,000.00
2. From Unallocated Contingency to Fringe Benefits \$500.00

Presidents Report: Mr. Vita thanked Ms. Angeli for coordinating the excellent and informative Innovation presentation.

Technology Sub-Committee Report: Mrs. Creedon announced that there were no formal meetings over the summer and inquired about the status of the City survey. Ms. Angeli responded that she had spoken with the MPS Supervisor of Media/Technology concerning the school survey and hopes to complete the city survey by the end of the month. Mrs. Creedon will schedule a meeting to discuss next steps, including funding, architectural and design research, and survey compilation. Mrs. Zabinsky asked about increasing the number of computers. A discussion ensued on budget allocations, technical requirements and funding for new computers.

Policy Sub-Committee Report: Mrs. Oliver noted that the committee had met and are making good progress. She suggested that the Board stagger reviewing Library policies via a calendar schedule, e.g., Code of Behavior policy reviewed every 5 years. It was agreed that the committee will devise a timeline and propose to the Board. Discussions ensued regarding finalizing the usage policy and presenting to Legal, securing the Genealogy Room with a camera, and gifts acknowledgment.

Director's Report: Ms. Angeli reviewed her report submitted 9/3/14 and added:

- The financial reports for Passport and Fines/Fees have been redesigned and simplified and can be modified per the Board's request

Old Business: None

New Business: Mr. Smith offered to give a report on the Innovation Station presentation at the next Aldermanic meeting.

Motion to Adjourn: 9:24 p.m., Mrs. Gaynor, Mrs. Oliver. Motion approved.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board