

**MILFORD PUBLIC LIBRARY
RENOVATIONS BUILDING COMMITTEE MEETING
MINUTES OF SEPTEMBER 3, 2008**

The Renovations committee meeting was called to order at 6:48 p.m. on September 3, 2008 by Vice-Chairman, Mr. Vetro.

PRESENT

Mr. Vetro, Vice Chairman
Dr. diFate
Mr. Charland
Mr. Oliver
Mrs. Tsang

ABSENT

EXCUSED

Mr. Vita, Chairman
Ms. Winter
Mr. Moura

Mr. Vetro requested a motion to accept the minutes of the December 5, 2007 meeting. Dr. diFate made a motion to accept the minutes. Mr. Charland seconded the motion. The motion carried.

In the progress report, Mr. Oliver stated that he spoke with Mr. Vita and Mrs. Tsang on some of the items that are still open. The counter for the Large Print area is not completed at this time. The contractor was unable to find the original measurements that were taken. Mr. Oliver stated that today he took the measurements and the laminating will be fabricated and installed over the next few weeks.

The beige interior hand railings will be repainted. Mr. Oliver felt that the original priming before painting on the rails was not properly done. The hand rails will be stripped, primed and repainted again. The contractor has asked for three straight days with the library being closed to accomplish this. Discussion ensued on different options. Mr. Charland suggested they be prepped ahead of time. Mr. Vetro suggested that Mrs. Tsang contact the contractor to see what his schedule will accommodate before making any further decisions. The committee agreed.

Mr. Oliver stated that there is a new issue that came to light over the summer. The interior door hinges on the lower level vestibule's doors have separated from the door structure so they are unstable. Public works attempted to repair the doors but the repairs did not last. Mr. Oliver stated that this is most likely due to use over time and the settling of the building. Mr. Oliver provided a quote from the Olympus Construction Company for \$25,241.69. Mr. Oliver is certain that the door can be repaired versus replacement. Mr. Charland made a motion to approve a cap of \$4,000.00 to repair the doors with the understanding that quotes are obtained from the Lindquist Supply Company and Anderson Glass Company. Mr. Vetro seconded the motion. The motion carried.

Mrs. Tsang stated that there were leaks in the Genealogy room caused by a crack in a storm drain. Mr. Moura is currently waiting on the Wastewater Department before he can move forward. She stated that there was also a leak in the boiler room which she made Mr. Moura aware of and he is addressing these issues.

Mr. Oliver obtained a quote from Olympus Construction for the re-pointing of the upper level masonry on the East and South sides of the building. The quote totals \$12,523.00.

Discussion ensued. Mr. Vetro stated that the Parson's building is about to be repointed which will be funded by the City's Capital Improvement account. He will research if the library's re-pointing can be paid under the same fund as building maintenance as this particular issue is causing leaks. Mr. Oliver reminded the Committee that the re-pointing needs to be done soon before the cold weather begins. Mr. Vetro stated that he will find out as soon as possible.

Mrs. Tsang also added a few requests which additional funds will be needed for. She obtained a quote for \$1,700.00 from Mr. Al Rascati of Decorating Unlimited, for window blinds she requested for the Passport Office. The other items are the refurbishing of three stools and two tables by the Connecticut Correctional Institute. Dr. diFate made a motion to approve \$2,410.00 for window blinds, the refurbishing of two stools and three tables. Mr. Charland seconded the motion. The motion carried.

Dr. diFate asked for the balance in the Renovations Account. Mrs. Tsang stated that the total in the construction account is \$9,019.50. There is an additional account for the UI Energy Credit for \$21,000.00 which will be used towards the re-pointing of the parapets if necessary. Mr. Vetro stated that Mr. Vita needs to send a request from the Library Renovations Committee to the Board of Alderman to release the UI Energy Rebate funds from the account.

The committee wished to commend Mrs. Tsang for the great job she has done during the renovations project.

There was no new business or old business.

Dr. diFate made a motion to adjourn at 7:30 p.m. Mr. Charland seconded the motion. The motion was unanimously approved.

Respectfully submitted,

Joanne Sharretto, Clerk to the Board