

**Milford Public Library  
Board of Directors  
Regular Meeting  
September 2, 2015**

Board President, Mr. Peter Vita called the regular meeting of the Board of Directors to order at 7:35 p.m., September 2, 2015

**Present**

Mr. Vita  
Mrs. Wanosky  
Mrs. Creedon  
Mr. Barnett  
Mrs. Gaynor  
Mrs. Oliver  
Mrs. Zabinski  
Alderman Frank Smith  
Ms. Angeli

**Excused**

Ms. D'Anna  
Dr. diFate

**Absent**

Alderwoman Suzanne Fontana

**Public Presentation:** None

**Disposition of Minutes:** Move to accept as printed, the minutes from 7/15/2015. Moved and seconded by Mrs. Creedon and Mrs. Oliver. Motion passed.

**Secretary's Report:** None

**Treasurer's Report:** In Ms. D'Anna's absence, Ms. Angeli read the following transfers:

- **From** Unallocated Contingency (Passport) **to** Postage \$1,000.00
- **From** Unallocated Contingency (Passport) **to** Supplies/Expense \$500.00
- **From** Unallocated Contingency (Passport) **to** Furniture, Fixtures & Equipment (FIRST® LEGO® League) \$1,000.00

**Presidents Report:** None

**Technology Sub-Committee Report:** Mrs. Creedon reported the committee met on August 7. Mrs. Creedon announced that Mr. Fred Danowski has come on board to help and is an invaluable resource.

- **The Brain Station** – A logo was chosen from several submissions. Handouts, flyers and signage are forthcoming. Ms. Angeli exhibited most of the equipment that we have received. A discussion ensued on marketing/soliciting and the “wish list” donations. The next step is to schedule a volunteer meeting. To date, 30 people have shown interest.
- **FIRST® LEGO® League** - A Foran High School teacher, Mr. Bill Domeracki, has accepted the position as leader and Mr. Augie Harrigan volunteered to be the second. Both are vetted and have been registered on the FIRST® website. A purchase order has been issued for the registration fee. The application deadline was extended to September 4. Currently, applicants comprise 17 boys and 1 girl. Mr. Harrigan is building a work table as the team workspace; it will be donated to the Library afterwards. It was decided that no fees will be charged to the participants. Next year and subsequent years' expenses will be cut in half, since we will have already purchased the robot.

- **Events** – Ms. Angeli announced that on October 3, the library will host a Manufacturing Day program. Additionally, Mr. Danowski, will be representing us at MakerSpace 3.0 at the Westport Library, September 24-25, and Ms. Angeli will be a panelist for libraries new to maker spaces.

**Policy Sub-Committee Report:** Mrs. Oliver presented three finalized policies for vote.

- Rules & Regulations –Mrs. Zabinski moved and Mrs. Gaynor seconded
- Circulation – Mrs. Wanosky moved and Mr. Barnett seconded
- Fines & Fees – Mrs. Wanosky moved and Mrs. Zabinski seconded
  - Vote: Unanimous. Motion carried for all three

A discussion ensued on the Room Use Policy. Mrs. Wanosky moved and Mrs. Zabinski seconded to submit a letter to the City Attorney Office requesting the removal of the Library from the Application for Use of City Facilities. Also, to attach the committee's revised Room Use Policy and Application. Motion carried. Mrs. Angeli replied that all of the policies are posted on our website, as well as each service desk. Mrs. Oliver noted there are two remaining policies (Exhibits, Community Info) to be reviewed at the next meeting in September.

**Director Evaluation Committee:** Mr. Vita – Chair, confirmed the members of the committee (Mrs. Gaynor, Mrs. D'Anna, Mrs. Creedon, and Mrs. Wanosky) and a meeting date to be determined.

**Director's Report:** Ms. Angeli reviewed her report submitted 9/2/15 and added:

- **2015 Lamplight Stroll** – In participation, the Library's main floor will be open on Friday, December 4 for a FOML book sale.

**Old Business:** None

**New Business:**

- Donations were collected for Music Haven, in memory of James Velvet, and given to Ms. Angeli
- Mr. Barnett moved and Mrs. Wanosky seconded, to close the Library on Saturday, December 26, 2015 and Saturday, January 2, 2016. Vote: Unanimous. Motion carried.
- Mr. Barnett announced the Utilization Committee would meet at 7:00 p.m. on Wednesday, September 23, schedules permitting
- Mrs. Wanosky addressed recent issues with 1-Click Digital downloads. Ms. Angeli to investigate

**Motion to Adjourn:** 8:50 p.m., Mrs. Oliver, Mr. Barnett. Motion approved.

Respectfully submitted,

Ms. Deirdre Thomas  
Clerk to the Board