

**Milford Public Library
Board of Directors
Regular Meeting
July 6, 2016**

Board President, Mrs. Linda Wanosky called the regular meeting of the Board of Directors to order at 7:35 p.m., July 6, 2016.

Present

Excused

Absent

Mrs. Wanosky
Mrs. Creedon
Mr. Barnett
Mrs. Gaynor
Mrs. Oliver
Mrs. Zabinski
Mrs. Piselli
Alderman Smith
Alderman Grant
Ms. Angeli

Doctor diFate
Ms. D'Anna

Public Presentation: None

Disposition of Minutes: Move to accept as printed, the minutes from 6/1/2016, Mrs. Creedon, Mrs. Oliver. Motion passed.

Secretary's Report: Mrs. Creedon shared the reply letter, dated June 2, 2016, responding to Co-chairs of the Bridgeport Art League (BAL). The letter addressed their questions regarding the Library's policy on reserving the Gallery and allocating a month exclusively to the BAL.

Treasurer's Report: Ms. Angeli, in Ms. D'Anna's absence, read the following transfers:

- **From** Electronic Media **to** Computer \$2000.00
- **From** Microfilm **to** Computer \$50.34
- **From** Periodicals **to** Computer \$800.00
- **From** Book Supplies **to** Office Equipment Upkeep \$200.00

President's Report: Mrs. Wanosky provided an update to Mrs. Vita regarding the Program Room dedication in Mr. Peter Vita's honor. Mrs. Vita was pleased with the news and offered her assistance, where needed.

Technology Sub-Committee Report: Mrs. Angeli reported that our new Brain Station volunteer coordinator, Ms. Amy Edwards, has commenced working and is actively promoting our makerspace. Additional furniture is on order. Ms. Angeli will meet with Milford Education Foundation this month to

discuss our continued partnership. Discussion ensued on ways to publicly recognize donors to the Brain Station. Equipment for the FIRST® Lego® League has been purchased. Last years' coaches are taking the lead in contacting former members. Additionally, their agenda includes space planning for smaller group work and soliciting applications.

Policy Committee: Mrs. Oliver announced the Bulletin Board/Display Area policy has been finalized. Move to accept, Mr. Barnett, Mrs. Creedon. Motion passed.

- Vote for the Exhibits Policy was deferred to our next meeting, pending Board review. A discussion ensued
- Two new policies, Social Media and Brain Station, on October timeframe
- Changes to the Circulation, Fines & Fees, Computer Usage policies and Mission Statement will be addressed in the interim

Space Utilization Committee: Mr. Barnett noted that architectural drawings were received. Mrs. Creedon highlighted notes from the June 28 meeting. Ms. Angeli detailed the Letter of Intent that was filed. Also, she will meet with city employees regarding the CDBG grant. A discussion ensued. The next meeting will be scheduled in July/August.

Director's Report: Ms. Angeli reviewed her report submitted 7/6/16 with an update on the October 22 FOML gala. Mr. Barnett suggested we send a letter of congratulations to the FOML. A discussion ensued on the status of the Library's air conditioning units.

Old Business:

Memorial for Mr. Peter Vita: Move to research and acquire materials; plan a public unveiling; and utilize Fund 76 monies to cover expenses, Mr. Barnett, Mrs. Zabinski. Vote was unanimous. Details on the public presentation--tentatively scheduled to coincide with the October meeting--to be concluded in September.

New Business:

- Alderman Smith stated the WPA mural will be completed in the fall
- Mrs. Zabinski asked to extend invitations to Ms. Amy Edwards and the new poet laureate to a future meeting

Motion to adjourn: 8:42 p.m., Moved and seconded Mrs. Zabinski, Mrs. Creedon.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board