

**Milford Public Library
Board of Directors
Regular Meeting
July 5, 2023**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:32 p.m., July 5, 2023.

Present

Mrs. Wanosky
Mrs. Kemp
Mrs. Creedon
Mrs. Oliver
Mrs. Zabinski
Mrs. Piselli
Ms. Uchaczyk
Ms. Carroll
Mr. Marlow
Ms. Angeli
Mrs. Thomas
Ms. Pilla

Excused

Mr. Smith

Absent

Mr. Broesder

Public Presentation: None.

Disposition of Minutes: Motion to accept the minutes from June 7, 2023, with corrections (donor recognition to donor display). Moved and seconded by Mrs. Kemp, Ms. Uchaczyk. Motion passed.

Secretary's Report: None.

Financial Report: Ms. Angeli noted that a transfer in June had not made it to Accounting to date. The following was to cover final quarter printing invoice.

- Transfer **from** Travel & Conference **to** Printing & Binding - \$400

President's Report (Current News): Mrs. Wanosky apologized for the issues with the assessment form. Ms. Angeli reminded everyone to stay up to date on bans and challenges. Also, kudos to the policy committee. The Material Selection policy is necessary for state grant funding.

Policy Committee: The committee met via Zoom and revised the Computer Use policy. A motion was made and seconded, Mrs. Oliver, Mrs. Kemp, to approve the policy revision. Vote was unanimous. Motion carried. Mrs. Oliver will schedule a meeting to review the Social Media policy.

Buildings & Grounds Committee: Ms. Angeli and Mrs. Thomas attended a Founder's Walk meeting on June 22. The meeting mostly highlighted engineering plans. A stakeholders' meeting is scheduled for July 18. Mrs. Wanosky to schedule a committee meeting after the stakeholders' meeting.

Donor Display Committee: Ms. Angeli has received positive comments, including a Bradbury family member, visiting from out of state.

Director's Report/Statistics/Strategic Plan: Ms. Angeli read her monthly report and added:

- New board member onboarding packet to be refreshed
- Union contracts for staff (MEA, MSA) are available under 'Human Resources' on the city website

Ms. Angeli gave a brief update on the many activities in accordance with our strategic plan.

Friends of the Library Report: Ms. Pilla reported FOML will have a table at this year's Oyster Festival. With the reopening of the train station, FOML volunteers have resumed maintaining the Little Library Bookshelf. A kick-off meeting was held on June 6 for Party in the Stacks. The high-school book award winners have received their books and certificates; the scholarship recipients have received their checks.

New Business:

Board Self Evaluation – A discussion ensued. The board deemed the self-evaluation worthwhile.

Forge City Works Consultant – A motion was made and seconded, Mrs. Creedon, Mrs. Zabinski, to hire Forge City Works for library café feasibility and consulting services. The fee of \$3,000 to be paid from Fund 76 – Fines & Fees. 7 in favor/0 opposed/1 abstention. Motion carried. Mrs. Creedon to schedule a meeting.

Old Business: None.

Motion to adjourn: 8:46 p.m. Moved and seconded, Mrs. Creedon, Mrs. Oliver. Motion carried.