

**Milford Public Library
Board of Directors
Regular Meeting
June 5, 2019**

Board President, Mrs. Linda Wanosky, called the regular meeting of the Board of Directors to order at 7:30 p.m., June 5, 2019.

Present	Excused	Absent
Mrs. Wanosky	Mr. Smith	
Mrs. Kemp	Alderman Grant	
Mrs. Creedon		
Mrs. Oliver		
Mrs. Zabinski		
Mrs. Piselli		
Ms. Uchaczyk		
Alderman Smith		
Ms. Angeli		
Ms. Pilla		

Public Presentation: None.

Disposition of Minutes: Motion to accept, as printed, the minutes from May 1, 2019. Moved and seconded by Mrs. Kemp, Mrs. Zabinski. Motion passed.

Secretary's Report: None.

Treasurer's Report: Mrs. Oliver read the following transfer(s):

- **From** Computer, Other **to** Computer \$120
- **From** Unallocated Contingency (Fund 76) **to** Office Supplies \$1000

A discussion ensued regarding fund 76, passport accounts, and fines/fees.

President's Report: Mrs. Wanosky announced the resignation of Mr. David Cirella and read the thank-you letter sent to him by Mayor Blake. Additionally, Mrs. Wanosky congratulated Mrs. Kemp on the May 8 birth of Everett Daniel Kemp.

Technology Sub-Committee: Ms. Angeli noted Mr. Adam Heller, interim IT director, is planning to upgrade computers city wide, by utilizing a portion of bond monies. A discussion ensued on computers (purchase versus lease, life cycles, software, quantity of public PCs and mobile printing).

Policy Committee: Mrs. Oliver distributed a flow chart with a tentative schedule of policy reviews. A committee meeting will be scheduled, to review the tech policies, with Ms. Angeli after she receives input from staff. Ms. Angeli will upload the omitted Brain Station Agreement to the library webpage.

Space Utilization Committee: Mrs. Wanosky reported that the committee met and a game plan is needed going forward. Ms. Angeli talked about action items from the meeting (patio area behind Children's, enhancements to the building exterior, and redirect of Shipyard Lane). A discussion ensued.

Donor Wall Committee: None.

Director's Report: Ms. Angeli reviewed her report submitted 6/5/19. A discussion proceeded regarding strategic planning. Ms. Angeli will include an update to the plan on the July agenda.

Friends of the Library Report: Ms. Pilla reported -

- The FOML Spring Book Sale in May received good attendance and was successful
- FOML will be manning the "Creation Station" tent on Thursday, June 20 4 pm to 7 pm at the Walnut Beach Farmer's Market. They plan to bring crates of books as a mobile little library.
- Party in the Stacks planning continues with designing and assembling the décor, soliciting for sponsors and silent auction items.

Old Business:

Mrs. Zabinski inquired about the status of the Library Director evaluation. Mrs. Creedon suggested a meeting after she compiles the documentation from the previous evaluation. This will be an agenda item in September; a new committee will be assembled.

New Business:

Library Board By-Laws – Mrs. Creedon made a motion to accept the by-laws draft as presented. Mrs. Zabinski seconded. Mrs. Wanosky highlighted the significant changes to the by-laws. Mrs. Uchaczyk made a motion to amend the motion; Mrs. Zabinski seconded, to eliminate the last sentence in Article 6, Section 2. The motion passed with 5 in favor and 2 against. After discussion, it was decided that any decision regarding the remainder of the Section 2 be determined after review by legal counsel.

Motion to adjourn: 9:05 p.m. Moved and seconded by Mrs. Oliver, Mrs. Kemp. Motion carried.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board