

**Milford Public Library  
Board of Directors  
Regular Meeting  
June 3, 2015**

Board President, Mr. Peter Vita called the regular meeting of the Board of Directors to order at 7:40 p.m., June 3, 2015

**Present**

Mr. Vita  
Mrs. Wanosky  
Ms. D'Anna  
Mrs. Gaynor  
Mrs. Oliver  
Mrs. Zabinski  
Alderman Frank Smith  
Ms. Angeli

**Excused**

Mrs. Creedon  
Dr. diFate  
Mr. Barnett

**Absent**

Aldерwoman Suzanne Fontana

**Public Presentation:** None

**Disposition of Minutes:** Move to accept as printed, the minutes from 5/6/2015. Moved and seconded by Mrs. Wanosky and Mrs. Zabinski. Motion passed.

**Secretary's Report:** None

**Treasurer's Report:** Ms. D'Anna read the following transfers:

- **From** CDs to DVDs \$760
- **From** Other Supplies to Mileage/Parking \$65
- **From** Regular Wages to Seasonal/Temporary \$11,000

Report moved and seconded by Mr. Peter and Mrs. Oliver and will be filed.

**Presidents Report:** None

**Technology Sub-Committee Report:** Ms. Angeli reported there were no meetings in May. An invitation will be sent to committee members and others for Friday, June 12 at 4:00 p.m., pending confirmation. Included on the agenda is naming of the

space, purchasing equipment and finalizing partnership plans with the Milford Education Foundation.

**Policy Sub-Committee Report:** Mrs. Oliver announced the committee has finalized the gifts and material selection policies, as well as the gift donation form. They were reviewed by general counsel with minor editing changes. Moved and seconded to accept all three Mrs. Wanosky, Ms. D'Anna. Motion passed. Ms. Angeli updated the Board further on policy issues sleeping, smoking and offensive odors. Mrs. Oliver stated work will commence next on Fines and Fees, Room Use and Exhibits.

**Director's Report:** Ms. Angeli reviewed her report submitted 6/3/15 and added:

- **Computers** - All public computers are 100% functional and we are on schedule for replacement of outdated staff computers
- **Founders Walk** - Meetings are ongoing, however, work has been delayed but will begin with stoppage during the Oyster Festival
- **Library Roof** - No leakage to report and the bid process has begun
- **Book Shelves** - Public Works will be here on 6/5 to relocate stacks to open up Makerspace area and easy access

**Old Business:** None

**New Business:**

- No update on the Space Utilization Committee
- A committee was established for the library director evaluation. In addition to Mr. Peter Vita (Chair), Mrs. Wanosky, Ms. D'Anna and Mrs. Gaynor volunteered.
- A discussion ensued regarding commemorating the late Mr. James Velvet, spouse of Assistant Library Director, Nancy Abbey. Ms. Angeli will evaluate options and costs of music-related media.

**Motion to Adjourn:** 8:05 p.m., Ms. D'Anna, Mrs. Oliver. Motion approved.

Respectfully submitted,

Ms. Deirdre Thomas  
Clerk to the Board