

**Milford Public Library  
Board of Directors  
Regular Meeting  
June 1, 2022**

Board President, Linda Wanosky called the Zoom meeting to order at 7:34 pm.

**Present**

Mrs. Wanosky  
Mrs. Kemp  
Mrs. Creedon  
Mrs. Oliver  
Mrs. Zabinsky  
Ms. Uchaczyk  
Mr. Smith  
Ms. Carroll  
Mr. Marlow  
Ms. Angeli  
Ms. Pilla

**Excused**

Mrs. Piselli

**Absent**

Mr. Broesder

**Public Presentation:** None

**Disposition of Minutes:** Motion to approve, 1<sup>st</sup> Ms. Uchaczyk, 2<sup>nd</sup> Mr. Smith. Minutes approved.

**Secretary's Report:** Mrs. Creedon read a thank-you note from Mrs. Oliver thanking the Board for flowers sent and sharing in the loss of her husband.

**Treasurer's Report:** There were no financials this month as Ms. Thomas is on vacation; double financials will be presented next month.

**President's Report:** No report

**Policy Committee:** No report. Mrs. Oliver will convene a meeting in July regarding use of the meeting rooms. Ms. Angeli will send comments from the staff prior to the July meeting.

**Buildings and Grounds Committee:** The group met in person prior to the Board Meeting and reviewed the punch list Ms. Angeli has created, and which Public Works has addressed and corrected many items. It was determined that the Committee hold another meeting and create a separate long-range plan which would include but not be limited to carpeting, future electrical needs, furniture configurations, etc. It was suggested that we might want to engage

a space planning specialist before we approve any furniture, electrical, etc., plans. Ms. Angeli reiterated that she is very appreciative of all the work Public Works has been able to accomplish at the library.

**Donor Recognition Committee:** Fast Signs created a digital image of the size monitor we are interested in purchasing. Mrs. Creedon asked if they can just cut a cardboard rectangle to size and mount in the stairwell so all can get an idea of the scale and proportion in that place. Our next Board Meeting is July 6, and we can look at the mockup.

#### **Director's Report/Statistics/Strategic Plan:**

- Ms. Angeli is dealing with current staffing issues, illness, vacations, and retirements.
- Additional cameras will be placed strategically around the inside and outside of the library. Ms. Angelia will further investigate after-hours usage of the building and what would be required.
- Ms. Angeli announced two receptions: an Open House on June 29<sup>th</sup> 12-3, and a private reception for close friends for Nancy Abbey's retirement. They are proceeding with the external search for her replacement. An interview panel (no staff from Milford) will begin the process, and she expects to receive three candidates for one-on-one interviews by the end of July. Ms. Abbey will stay on as Passport Facilitator.
- Mrs. Zabinsky moved and a second by Ms. Uchaczyk to purchase a book in Ms. Abbey's name to be put into the library's collection. Motion approved
- Bibliomation has added more user-friendly upgrades, and Ms. Angeli will proceed with the process to introduce the Stripe program to accept debit and credit cards.
- Ms. Angeli is seeing more in-person programs and increased story hours.
- Ms. Angeli stated that the survey changes have been made and asked the Board to approve a motion to accept the survey and schedule distribution. Motion to approve, 1<sup>st</sup> Mrs. Oliver, 2<sup>nd</sup> Mrs. Zabinsky. Motion approved.
  - *Mr. Smith asked about the success of the tablet program at the library...the upstairs tablets are getting used more than in the children's area; we have no concerns about the program. Users need a library card to use a tablet, so this is a good way to get new library users.*

**FOML report:**

- The Friends held another used jewelry sale which was well attended and financially successful.
- On June 18 the Friends will host a Children's and Adult Summer Reading Book Sale with children's titles and adult paperbacks.
- Party in the Stacks is on once again and scheduled for October 22. It will be a fairy tale theme and more information will be forthcoming.

**New Business:**

- Meetings now can be held virtually or in person; discussion ensued. The Board decided to hold the July meeting virtually and then discuss what to do moving forward.
- CLC will give a furniture presentation with color boards at the July 6 Board meeting via Zoom.
- Mr. Marlow announced that the next meeting of the Board of Aldermen will include the Grant for the Founders Way changes. \$1.5 million has been awarded and another \$750,000 for the Wepawaug Walkway. Mr. Marlow will brief Mrs. Wanosky on the details for presentation to the Board.
- PITS library closure date, which is the Saturday of the event, will be approved once the date is official. It was noted that preliminary work will also be done on Friday after the library closes.

**Old Business: None**

**Motion to Adjourn:** 1<sup>st</sup> Mrs. Oliver, 2<sup>nd</sup> Mrs. Kemp. Motion approved

Respectfully submitted,

Mrs. Linda Creedon  
Board Secretary