

**Milford Public Library  
Board of Directors  
Regular Meeting  
May 7, 2014  
(Draft)**

Board President Mr. Peter Vita called the regular meeting of the Board of Directors to order at 7:39 p.m., 5/7/2014

**Present**

Mr. Vita  
Mrs. Creedon  
Ms. Angeli  
Mr. Barnett  
Dr. diFate  
Mrs. D'Anna

Mrs. Wanosky  
Mrs. Zabinski  
Alderman Smith  
Mrs. Oliver  
Mrs. Gaynor

**Absent**

Alderwoman Fontana

**Public Presentation:** None

**Disposition of Minutes:** Move to accept as printed, the minutes from 3/19/2014. Moved and seconded by Mrs. Creedon and Mrs. D'Anna. Motion passed.

**Secretary's Report:** None

**Treasurer's Report:** Mrs. D'Anna read the following transfers:

1. From Regular Wages to Seasonal/Temporary \$27,000

Report moved and seconded by Mrs. Oliver, Mr. Vita, and unanimous acceptance, will be filed.

**Presidents Report:** None

**Technology Report:** Ms. Angeli provided results of The Edge Technology Assessment Tool. Community Value, Engaging the Community and Organizational Management were the three areas evaluated and rated based on benchmarks and attributes that were achieved. Next step is online coursework where we select priorities and The Edge provides resources, activities, suggestions, and additional links for improvement. First is accessing our community needs and should be complete by next week. She hopes to reschedule the technology speaker, who cancelled due to family emergency, for June. Mrs. Creedon will send an email with details of the next Technology Sub-Committee meeting.

**Policy Sub-Committee:** Mrs. Oliver reported the Policy Sub-Committee has been dormant due to some absences. However, they have made good progress in identifying areas that each will address to draft revisions to the existing policy. Additionally, they researched

other library policies that are available online and will have something to report at the June meeting.

**Director's Report:** Mrs. Angeli reviewed her report submitted 5/1/14 see attached and added several items:

- MIS did a phenomenal job moving us over to the City's fiber optic network, working several days and late into the evening
- The June 6 375<sup>th</sup> evening program is being finalized with Tom Callinan, e.g., High school students, music, snacks, history of Milford on display
- Oral history project is slightly delayed due to software training. Recorded CDs will be available for sale
- The library received approval from the Mayor and City Attorney to be a sales venue for 375<sup>th</sup> memorabilia
- Thanks to Alderman Smith for support at Board of Alderman meeting and welcome to Ms. Thomas for assistance, in particular on financial reports
- Efforts on improving statistics this summer include monthly staff workshops, new eBook purchases, promoting 3 new databases, etc.

**Old Business:** Mrs. D'Anna, Board Liaison to the Friends of the Milford Library, reported on the April Friends' Meeting. There was discussion on recruitment of new members and upcoming vacancies on the Friends' Executive Board.

As a result of the detailed Passport Office expenditures list, a discussion followed. It was requested that we review prior MPL Board minutes for votes on approved expenditures.

**New Business:** Mr. Barnett gave positive feedback on Movie Monday. Mrs. Zabinski recommended seeing Inequality for All on Monday, May 19

**Motion to Adjourn:** Mrs. D'Anna, Mrs. Wanosky. Motion approved.