

**Milford Public Library
Board of Directors
Regular Meeting
May 6, 2015**

Board Vice President, Mrs. Linda Wanosky called the regular meeting of the Board of Directors to order at 7:48 p.m., May 6, 2015

Present

Mrs. Wanosky
Mrs. Creedon
Ms. D'Anna
Dr. diFate
Mrs. Zabinski
Ms. Angeli

Excused

Mr. Vita
Mr. Barnett
Mrs. Gaynor
Mrs. Oliver

Absent

Alderman Frank Smith
Alderwoman Suzanne Fontana

Public Presentation: None

Disposition of Minutes: Move to accept as printed, the minutes from 3/4/2015.
Moved and seconded by Mrs. Creedon and Ms. D'Anna. Motion passed.

Secretary's Report: None

Treasurer's Report: Ms. D'Anna read the following transfers:

- **From** Information Services **to** Magazine Index Database \$550
- **From** *Passport* Unallocated Contingency **to** Postage \$1,000
- **From** *Passport* Unallocated Contingency **to** Seasonal/Temporary \$3,000
- **From** Information Services **to** Computer Software \$2,300

Presidents Report: None

Technology Sub-Committee Report: Ms. Angeli reported that we received two donations since our last meeting; \$7000 from Hubbell Foundation and \$1500 from Milford Education Foundation. Mrs. Creedon will send an email to schedule the next meeting, and invitations will be extended to include community members with technical knowledge and expertise. Ms. Angeli will compile a price list of the basic equipment package (i.e., audio/video editing software, computers, 3D printer) and

share with the Board. A discussion ensued on the status and replacement cycle of computers for both staff and the public.

Policy Sub-Committee Report: We are still awaiting a response to our questions from the City Attorney's office on policy issues regarding smoking, sleeping and personal odor. Ms. Angeli will follow up and inform the Board.

Director's Report: Ms. Angeli reviewed her report submitted 5/6/15 and added:

- ReQuest--a statewide union catalog--is being discontinued as of 6/30/15 due to ongoing cuts to the State Library budget. Bibliomation has been contracted to develop a new online catalog. The projected completion date is fall 2015. In the interim, we have to come up with procedures on how to handle our interlibrary loans; most likely a return to the previous paper-based, ILL loan system.
- We are looking to improve the statistics reporting to reflect percentage of our total collection circulation

Old Business: None

New Business:

- **July 4 Holiday** - With July 3 being a municipal holiday and July 4 festivities occurring onsite, Ms. Angeli recommended the library close on July 4. Motion made and seconded, Mrs. Zabinski, Ms. D'Anna, to close Saturday, July 4. Motion unanimously approved.
- **Library Booksale** – An option to give Library booksale over to FOML due to manpower versus revenue was discussed. It was agreed to move this over to the Policy Committee for recommendation
- **Director Evaluation** – no update to report

Motion to Adjourn: 8:41 p.m., Dr. diFate, Mrs. Zabinski. Motion approved.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board