

**Milford Public Library
Board of Directors
Regular Meeting
March 3, 2021**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:37 p.m., March 3, 2021.

Present

Excused

Absent

Mrs. Wanosky
Mrs. Kemp
Mrs. Creedon
Mrs. Oliver
Mrs. Zabinski
Mrs. Piselli
Ms. Uchaczyk
Mr. Smith
Mr. Schmidt
Alderman Marlow
Ms. Angeli
Ms. Volkens

Alderman Smith

Public Presentation: None.

Disposition of Minutes: Motion to accept the minutes, as printed, from February 3, 2021. Moved and seconded by Mrs. Creedon, Mrs. Zabinski. Motion passed.

Secretary's Report: None. Ms. Angeli received a newsletter from the ACLB; will scan and forward by email.

Treasurer's Report: None. Ms. Angeli noted two future upgrades to be paid out of Fund 10: New Haven Avenue signage (Printing & Binding) and Wi-Fi (Computer-Other). There were no increases to the FY 22 budget.

President's Report (Current News): None. Mrs. Wanosky thanked Board members who attended the Board of Finance meeting and hoped to see members at the grand opening on Monday, March 8.

Technology Sub-Committee: A discussion ensued regarding the continuance of the technology sub-committee. It was agreed that a committee would be established if/when there is a need for a new tech component. A motion was made and seconded (Mrs. Creedon, Mrs. Zabinski) to dissolve the technology sub-committee. Vote was unanimous. Ms. Angeli stated Bibliomation will now handle all public PC maintenance. Additionally, they will install more access points throughout the building.

Policy Committee: The policy committee met on February 17 and scheduled additional meetings on the third Wednesday of the month.

Buildings & Grounds Committee: The buildings and grounds committee (Mrs. Wanosky, Mrs. Kemp, Mrs. Creedon, Mrs. Zabinski, Ms. Angeli, Alderman Marlow) will reconvene after the ribbon cutting.

Donor Wall Committee: Ms. Angeli will schedule a meeting in April with the FOML Executive Board.

Director's Report: Ms. Angeli reviewed her report submitted 3/3/21 and added:

- The number of attendees per governor's executive order is 60 people max capacity
- The public address system is not working. We are awaiting a quotation for repair of the entire building.
- She will email the assessment tool plan of action and work on the onboarding documents

Statistics - Reports will now be one month behind for accuracy. Strategic Plan - Staff has not met.

Friends of the Library Report: After a brief introduction, Ms. Volkens added she feels very welcomed by the board. She invited board members to attend the FOML meetings. The last fundraiser 'Cocoa & Kisses' sold out in 6 days. Notably, one-half of the participants were not members; outreach is planned. On Thursday, April 8 at 7:00 p.m., FOML will host a virtual trivia night; the cost is \$5. The FOML book sale has extended to the upper level. They will welcome back volunteers and have brochures/literature available.

New Business:

Election of Board Officers – Mrs. Creedon motioned to accept the current slate of library board officers as incoming board officers for 2020. Mrs. Zabinski seconded. Vote was unanimous.

Revised Library Board By-Laws (Sections I – III) – The board reviewed and modified Articles I, II, and III. Ms. Angeli noted the changes to be amended on the master document.

Library Renovation – Children's Department – Ms. Angeli sent invitations for the ribbon cutting to be held at 10:30 a.m. on Monday, March 8.

Old Business: None.

- Is there Wi-Fi access from the parking lot...Yes, access is 24 hours and extends to the parking lot, as well as in front of the building
- Are MPL Zoom programs recorded...Yes, provided we have the rights. Ms. Angeli will forward the YouTube link for March 2 (N.E. Road Trip).
- What is the timeframe to submit policy recommendations...Per Mrs. Oliver, submit any changes to her 1 week prior to the meeting; she will email the policies to be reviewed 1 day prior to the meeting.

Motion to adjourn: 9:12 p.m. Moved and seconded by Ms. Uchaczyk, Mrs. Kemp. Vote was unanimous.

Respectfully submitted,

Ms. Thomas
Board Clerk