

**Milford Public Library  
Board of Directors  
Regular Meeting  
March 1, 2023**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:31 p.m., March 1, 2023.

**Present**

Mrs. Wanosky  
Mrs. Kemp  
Mrs. Creedon  
Mrs. Oliver  
Mrs. Zabinski  
Ms. Uchaczyk  
Ms. Carroll  
Mr. Marlow  
Mrs. Thomas  
Ms. Pilla

**Excused**

Mrs. Piselli  
Ms. Angeli

**Absent**

Mr. Smith  
Mr. Broesder

**Public Presentation:** None.

**Disposition of Minutes:** Motion to accept the minutes from February 1, 2023, with one correction (FOML Annual Meeting is March 19). Moved and seconded by Mrs. Kemp, Mrs. Oliver. Motion passed.

**Secretary's Report:** None.

**Financial Report:** Mrs. Oliver read the following transfer(s):

- Transfer **from** Bibliomation **to** Membership \$89.00
- Transfer **from** Magazine Index Database **to** Computer Software & Maintenance \$950
- Transfer **from** Postage **to** Computer Software & Maintenance \$500\*\*
- Transfer **from** Book Rebinding **to** Computer Software & Maintenance \$100
- Transfer **from** Office Equipment Upkeep **to** Computer Software & Maintenance \$101

\*\*There is still money for postage from Fund 76

**President's Report (Current News):** Mrs. Wanosky reminded everyone to please respond to her emails/texts pertaining to the library board. Additionally, all board members should volunteer to participate on committees.

**Policy Committee:** Mrs. Oliver stated the gift policy is awaiting revision, and the social media policy is waiting to be updated, after guidance from library staff.

**Buildings & Grounds Committee:** Mrs. Wanosky will schedule a BAG meeting for late March. Alderman Marlow will seek answers to all board questions regarding Founder's Walk and report back. Suggested updates to the punch list to include new carpeting and wood laminate wall covering.

**Donor Recognition Committee:** Mrs. Wanosky noted the monitors have arrived and a sample of frames were distributed. Electrical has not been added yet. The electrician made an initial pass, and the installation timeframe is 2-3 weeks. Library staff will perform trials; Ms. Angeli has the donor list. Meeting TBD.

**Director's Report/Statistics/Strategic Plan:** Mrs. Thomas reported:

- The updated webpage is working really well
- The bid process for the elevator has closed; the walkthrough proceeded on schedule
- The city ARPA committee has requested a Letter of Good Standing, typically issued by the tax office of the state of origin, from CLC prior to placing any furniture order
- Human Resources has scheduled the civil service exam for Library Assistant on March 3
- Ms. Angeli met with the Board of Finance on February 27; she will email statistics by end of week

Mrs. Thomas provided an update on strategic plan goals:

Goal1-A: Offer up to date, sufficient quantities of resources – We continue to order books to fill holds.

Goal1-C: Programs that meet a wide range of interests – Continue to offer new programs for all ages; working with many performers/programmers for the first time (e.g., storyteller for adults, ukulele program for kids, etc.).

Goal 3-A: Continue to strengthen relationships with Milford schools, homeschools – Children's outreach continues, and several evening school field trips have been scheduled.

Goal -D: Activities that support civic engagement – Two programs have been scheduled: CT State Budget with Senator Maroney and Pizza & Politics - Session 1, with Mayor Blake.

**Friends of the Library Report:** Ms. Pilla announced the little library at Walnut Beach has been installed. Also, FOML will receive \$1 for every 'GIVE' shopping bag sold at Stop & Shop during March. The annual meeting is Sunday, March 19. Mrs. Wanosky encouraged board members to attend.

#### **New Business:**

FOML Annual Meeting - Request to Serve Alcohol – A motion was made to serve alcohol at the March 19 FOML Annual Meeting. Moved and seconded by Mrs. Zabinski, Mrs. Oliver. Vote was unanimous. Motion carried.

Mrs. Wanosky will send an invite to meet on the Director's goals prior to the next board meeting. It was suggested that another board self-evaluation be conducted (April timeframe). Mrs. Wanosky will distribute the form.

**Old Business:** None.

The Board met in executive session at 8:14 p.m.

**Motion to adjourn:** 8:23 p.m. Vote was unanimous.

Respectfully submitted,

Ms. Thomas  
Board Clerk