

**Milford Public Library
Board of Directors
Regular Meeting
February 6, 2019
(Draft)**

Board Vice President, Mrs. Amanda Kemp, called the regular meeting of the Board of Directors to order at 7:35 p.m., February 6, 2019.

Present

Mrs. Kemp
Mrs. Creedon
Mrs. Oliver
Mrs. Piselli
Ms. Uchaczyk
Mr. Smith
Mr. Cirella
Alderman Smith
Ms. Angeli

Excused

Mrs. Wanosky
Mrs. Zabinski
Alderman Grant

Absent

Public Presentation: None.

Disposition of Minutes: Motion to accept, as printed, the minutes from January 2, 2019. Moved and seconded by Mrs. Creedon, Mrs. Oliver. Motion passed.

Secretary's Report: Mrs. Creedon read correspondence from the Association of Connecticut Library Boards (ACLB) regarding membership for 2019. A discussion ensued. A motion was made to join as an institution for \$100 annual fee, paid from Fund 76 – Passport. Moved and seconded by Mrs. Oliver, Ms. Uchaczyk. Motion passed.

Treasurer's Report: Ms. Angeli, read the following transfer:

- **From** Unallocated Contingency **(Passport)** to Furniture, Fixtures & Equipment \$2000

President's Report: None

Technology Sub-Committee: Ms. Angeli reported that all computers are operational. Additionally, she and staff member, Fred Danowski, met with the interim MIS director and staff regarding moving some of our tech support to Bibliomation tech support. A meeting has been scheduled with Bibliomation on February 20. Ms. Angeli has had some discussion with the interim (IT) MIS manager regarding the \$2.6 million technology infrastructure upgrade, which was announced at the recent Board of Alderman meeting, on how it could benefit the library.

Policy Committee: Mrs. Oliver will send Ms. Angeli the policy checklist with proposed review dates to check for any revisions. Ms. Oliver mentioned that in her absence the committee could also have a discussion via email.

Space Utilization Committee: Ms. Angeli announced that the board of aldermen approved the mayor signing the contract to get our construction grant underway. Ms. Angeli will meet with the purchasing director on processing the bid package. A discussion ensued regarding changes to the original blueprints for the Children's area.

Donor Wall Committee: None.

Director's Report: Ms. Angeli reviewed her report submitted 2/6/19 and added the library is working on two programs. The Children's staff will present a program to raise awareness on family homelessness and highlight the importance of having a home, titled Be Homeful. Bridges Healthcare staff will hold two 3-hour training sessions for staff on mental health awareness on March 22 and 29 from 8:30 a.m. – 12:00 p.m. A discussion ensued on outreach to Beth-el, particularly children in residence. January statistics will be emailed to the Board.

Friends of the Library Report: Ms. Uchaczyk reported:

- FOML President, Pam Pilla, will attend our board meetings as the new liaison
- The FOML Annual Meeting was held on January 27 and 2 new officers were elected
- The Barnes & Noble Bookfair will be held all day on February 9

Old Business: None.

New Business:

Election of Board Officers – Motion to table the vote to the March board meeting. Moved and seconded by Mrs. Creedon, Ms. Uchaczyk. Vote was unanimous. Motion carried. Ms. Angeli will send a copy of the by-laws to board members.

Motion to adjourn: 8:08 p.m. Vote was unanimous. Motion carried.