

**Milford Public Library
Board of Directors
Regular Meeting
February 5, 2020**

Board President, Mrs. Linda Wanosky, called the regular meeting of the Board of Directors to order at 7:32 p.m., February 5, 2020.

Present	Excused	Absent
Mrs. Wanosky Mrs. Creedon Mrs. Oliver Mrs. Zabinski Mrs. Piselli Mr. Smith Mr. Schmidt Ms. Angeli Ms. Pilla	Mrs. Kemp	Ms. Uchaczyk Alderman Smith Alderman Grant

Public Presentation: None.

Disposition of Minutes: Motion to accept the minutes, as revised, from January 8, 2020. Moved and seconded by Mrs. Creedon, Mrs. Piselli. Motion passed.

Secretary's Report: None.

Treasurer's Report: None. A discussion ensued on Brain Station expenditures, which will have its own line item in the Fiscal Year 2022 budget.

President's Report: Mrs. Wanosky reported that she, along with Ms. Angeli, Mrs. Zabinski, and Mrs. Creedon, visited the Westport Library. Additionally, a visit to Wallingford Public Library is in the planning stage and all board members are invited. Mrs. Wanosky commended Ms. Angeli on being honored at the annual Awards of Distinction luncheon, hosted by Milford Regional Chamber of Commerce on January 29.

Technology Sub-Committee: Ms. Angeli noted that TBNG will be onsite on February 7 to return administrative access to our Envisionware printing system back to the library. Also, there are two public PCs that are out of service. A discussion ensued on the Wi-Fi status.

Policy Committee: None.

Space Utilization Committee: Mrs. Wanosky indicated the Space Utilization Committee is currently not being utilized in the way it was intended. A discussion ensued. The board agreed to change the title to Buildings and Grounds Committee, consisting of core members Mrs. Wanosky, Mrs. Creedon, Mrs. Zabinski, Mr. Schmidt and Ms. Angeli. The committee meetings will be open to all board members with occasional invitations to key members from various areas of expertise (education, political, public works, etc.).

Donor Wall Committee: The February 5 meeting with the city attorney and finance director was postponed to February 12. A discussion ensued on status of original donor wall plans, taxable donations, past donors and solicitations.

Director's Report: Ms. Angeli reviewed her report submitted 2/5/20 and added:

- The FY 20-21 library budget was approved by Mayor Blake
- The library will host a press conference on February 13 at 10:30 with Lt. Governor Susan Bysiewicz highlighting the importance of Census 2020 and library involvement
- Due to internal promotions, we have a Library Assistant position open until February 7
- The staff survey was distributed with a due date of February 18

A discussion ensued regarding statistics, new furniture status, summer reading, anticipated renovation completion/opening ceremony and February calendar events/Sunday hours. The Strategic Plan is moving forward working within space limitations.

Friends of the Library Report: Ms. Pilla reported the FOML is partnering with the Elks Club who received a grant from the Elks Foundation for the Dolly Parton Imagination Library. Mrs. Zabinski praised Ms. Pilla and FOML on the Thank-You Party. Mrs. Wanosky gave thanks to the board members who attended.

New Business:

Election of Board Officers – Mrs. Creedon motioned to accept the current slate of library board officers as incoming board officers for 2020. Mrs. Zabinski seconded. Vote was unanimous.

Old Business: None.

Motion to adjourn: 8:50 p.m. Moved and seconded by Mrs. Zabinski, Mrs. Oliver.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board