

**Milford Public Library
Board of Directors
Regular Meeting
February 1, 2023**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:30 p.m., February 1, 2023.

Present

Excused

Absent

Mrs. Wanosky
Mrs. Kemp
Mrs. Creedon
Mrs. Oliver
Mrs. Zabinski
Mrs. Piselli
Ms. Uchaczyk
Mr. Smith
Ms. Carroll
Mr. Marlow
Mr. Broesder
Ms. Angeli
Mrs. Thomas
Ms. Pilla

Public Presentation: None.

Disposition of Minutes: Motion to accept the minutes from January 4, 2023. Moved and seconded by Mrs. Creedon, Mrs. Zabinski. Motion passed with the addition of Ms. Carroll's statement on the Marketing & Communications Specialist position (01/04/23 Minutes – Director's Report).

Secretary's Report: None. Ms. Angeli thanked the board for the books purchased for her grandson.

Financial Report: None. A discussion ensued regarding passport renewals. Passport renewals for adults are only adjudicated at passport acceptance facilities with few exceptions (See travel.state.gov). Adult passports are renewed via USPS mail or via the new online pilot program, per the U.S. Department of State.

- *What was the purchase under Fines/Fees from CLC...* Desks were bought for Reference and YA

President's Report (Current News): None.

Policy Committee: Mrs. Oliver announced a tentative committee meeting to be held on February 9 (Zoom). Additionally, she asked Ms. Angeli to inform the committee whenever a policy needs to be reviewed.

Buildings & Grounds Committee: Mr. Marlow spoke to Justin Rosen and no meeting has been scheduled regarding Founder's Walk. Ms. Angeli will update the punch list and send to the board.

Donor Recognition Committee: Mrs. Wanosky noted that the committee met on January 10 and 24. She shared samples of the frame/lettering/size. Ms. Angeli has placed the work order for electrical with Public Works. The committee is open to new members.

Director's Report/Statistics/Strategic Plan: Ms. Angeli read the director's report and added:

- Please check out the updated library webpage.
- The bid package for the elevator replacement has been posted with a February 21 deadline. A walk-through has been scheduled for February 8.
- Ms. Angeli will send a Zoom link for the 2/23 budget hearing for those wishing to attend.
- Cathy Ratzenberger received the Community Service Award at the DMBA breakfast.

Strategic planning continues with a \$9000 increase in e-content budget and Children's library hosting 100 students/parents from Orchard Hills school. Ms. Angeli reiterated that e-content is licensed, not owned, and comes with terms of usage (e.g., 1 person at a time).

Friends of the Library Report: Ms. Pilla reported the FOML board met in January and discussed potential projects, such as Party in the Stacks. The FOML annual meeting will be held on Sunday, March 18. There has been no update on the installation of Walnut Beach little library. FOML stocks soft cover books and anyone can add to the collection. Donations may be dropped off at the library for sorting (per donation policy).

New Business:

Election of Library Board Officers– No election necessary due to no open positions.

Goals for Director 2023 – Ms. Angeli will submit to board members. Review of goals involves full board participation (non-committee).

Old Business: None.

ARPA Furniture Purchase - Linda Creedon to come in to view samples.

Motion to adjourn: 8:40p.m. Vote was unanimous.

Respectfully submitted,

Ms. Thomas
Board Clerk