

**Milford Public Library
Board of Directors
Regular Meeting
February 1, 2017**

Board Vice President, Dr. Telka diFate called the regular meeting of the Board of Directors to order at 7:35 p.m., February 1, 2017.

Present	Excused	Absent
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Doctor diFate	Mrs. Wanosky	
Mrs. Creedon	Mrs. Piselli	
Ms. D'Anna	Alderman Grant	
Mr. Barnett		
Mrs. Gaynor		
Mrs. Oliver		
Mrs. Zabinski		
Alderman Smith		
Ms. Angeli		

Public Presentation: Ms. Amy Edwards, Brain Station Coordinator, gave an in-depth presentation on the Brain Station. It was suggested that Ms. Edwards provide to Ms. Angeli a “wish” list of additional supplies/equipment that she deemed necessary. Ms. Edwards asked for referrals of anyone wishing to volunteer, at the Brain Station, for a few hours.

Disposition of Minutes: Doctor diFate noted one omission to the minutes from 1/4/2017. Under ‘New Business – first paragraph’ to add insurance paperwork was filed with the City. We are awaiting a response as to whether the wireless router is covered or needs to be repurchased’. Motion to accept the minutes as corrected. Moved and seconded by Mrs. Oliver, Mrs. Zabinski. Motion passed.

Secretary’s Report: None.

Treasurer’s Report: Ms. D’Anna read the following transfers:

- **From** Computer Software **to** Printing & Binding \$3000
- **From** Book Supplies **to** Informational Services \$250
- **From** Book Rebinding **to** Magazine Index Database \$2000
- **From** Book Supplies **to** Magazine Index Database \$3000

President’s Report: Dr. diFate reminded everyone of the [Strategic Plan meeting on Wednesday, March 1 at 6:30 p.m.](#) Mrs. Creedon distributed copies of minutes from the January 18 meeting.

Technology Sub-Committee: Ms. Angeli reported that the new public printer is in-house and waiting for MIS to install.

Policy Committee: A draft of the Social Media policy is included in the packet for review. Moved and seconded Mrs. Zabinski, Mrs. Creedon. Motion passed. Mrs. Oliver announced a total of 16 policies were reviewed. Technology policies will be reviewed annually; all others will be staggered. Meetings will commence monthly, beginning in May.

Space Utilization Committee: Mr. Barnett noted there was no meeting or additional news. A meeting will be scheduled two weeks out from the next Board meeting. Ms. Angeli mentioned that her CDBG grant meeting with Sheila Dravis was postponed; however, she received the packet today.

Donor Wall Committee: None

Director's Report: Ms. Angeli reviewed her report submitted 2/1/17 and added:

- Ms. Angeli, along with Nancy Abbey and Suzanne Harrison-Thomas, pitched a program called "Bridge Stories" and were awarded \$1800 to roll out
- The Board of Finance Library Board meeting is scheduled for Monday, February 27 at 6:30 p.m.
- January statistics will be included in February's packet. Physical book circulation is up 23%
- Reminder – we have a Book-a-Librarian service, which is a one-on-one program to learn from a staff member (e.g., how to use Microsoft Word)
- The state-appointed consultant findings were that the DeliverIT CT delivery service cannot sustain itself as-is. He suggested libraries pay for the service
- eGo, the Connecticut State Library's statewide eBook platform, is in beta stage
- There are two Sunday programs this month:
 - February 12 – Love Letters play featuring Alderman Frank Smith
 - February 26 – An Afternoon with Gershwin

Old Business: None.

New Business:

Election of Library Board Officers – Tabled to March meeting. Moved and seconded Mrs. Creedon, Mrs. Zabinski. Motion passed.

Strategic Plan – Ms. Angeli will email sample policies and RFPs prior to the meeting. We do not need to bid for a consultant under \$25,000.

Motion to adjourn: 8:35 p.m. Motion passed unanimously.

Respectfully submitted,

Ms. Deirdre Thomas
Clerk to the Board