

**Milford Public Library
Board of Directors
Regular Meeting
January 6, 2021**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:31 p.m., January 6, 2021.

Present

Excused

Absent

Mrs. Wanosky
Mrs. Kemp
Mrs. Creedon
Mrs. Oliver
Mrs. Zabinski
Mrs. Piselli
Ms. Uchaczyk
Mr. Smith
Mr. Schmidt
Alderman Smith
Alderman Marlow
Ms. Angeli
Ms. Pilla

Public Presentation: None.

Disposition of Minutes: Motion to accept the minutes, as printed, from December 2, 2020. Moved and seconded by Mrs. Creedon, Mrs. Oliver. Motion passed.

Secretary's Report: None. Ms. Angeli announced annual membership is due for ACLB. A motion was made and seconded, Mrs. Zabinski, Mr. Schmidt, to pay the \$100 fee. Funds will come out of Fund 10 – Membership. Vote was unanimous.

Treasurer's Report: None. Ms. Angeli noted the library budget passed the first review (Mayor) with no changes.

- What is the difference between operational expenses and purchases (Passport)...Example of the former would be salaries and office supplies; the latter are furniture and computer equipment.
- What are purchases for BBI and Creative Library Concepts (Fines/Fees)...We pay BBI for rental/maintenance of our printers; we purchased Children's furniture from CLC.
- Will there be evening hours for Passport...Eventually, but just Saturdays from 10 - 12 for now.

President's Report: Mrs. Wanosky welcomed our new Alderman liaison, Mr. Scott Marlow and thanked Alderman Smith for his continued advocacy for the library and board.

Technology Sub-Committee: None.

Policy Committee: None.

Buildings & Grounds Committee: A meeting is tentative.

Donor Wall Committee: Ms. Wanosky reported that the committee plans to meet with Ms. Angeli and then the FOML, regarding their committee meeting in December.

Director's Report: Ms. Angeli reviewed her report submitted 1/6/21 and added:

- She will email the monthly statistics when they are completed
- We hired 3 new Seasonal/Temp employees
- Does the public know about the temporary closing of the Children's library...Ms. Angeli has issued a press release and notified the state librarian, in addition to adding on social media and posting signage. Also, staff will continue to be available; some materials will be accessible on the main floor or can be reserved.

Friends of the Library Report: Ms. Pilla reported the FOML advocacy campaign kicked off on January 5 and will be ongoing throughout 2021. Ms. Angeli added that the Mayor has already received a number of supportive messages. The annual FOML meeting will be held virtually on Sunday, January 24 at 2:00 p.m. Guest speaker for the event will be MPL Assistant Director, Ms. Nancy Abbey. Without the Party in the Stacks event, the group has had discussions on different options for fundraising while keeping the community engaged.

New Business:

Library Board Meeting Calendar – Motion was made and seconded, Mrs. Oliver, Ms. Uchaczyk, to accept the MPL Board 2021 meeting dates as drafted. Vote was unanimous.

Update on Library By-Laws Revision – Review postponed to February meeting. Ms. Angeli will resend documents.

Library Renovation – Ms. Angeli stated we should meet prior to the February Board meeting to discuss the soft opening. There is no official opening date, but it will be held during the day, on a week day. Please let Ms. Angeli know if you have any time constraints. A discussion ensued regarding ideas (press attendance, photo ops--possibly wearing MPL masks, ribbon(?) cutting, paper hearts).

Review of ACLB Assessment Tool - Board members agreed to meet at 6:30 p.m. via Zoom on Wednesday, February 3 to discuss the results of the self-assessment. All members will need to submit their forms to Ms. Angeli for tabulation by Wednesday, January 27. Mrs. Zabinski asked if anyone had received any documents post conference. Ms. Angeli said some material is on the ACLB website. She will follow up.

Ms. Uchaczyk inquired about the update of director review goals. It was decided the biannual report from Ms. Angeli would be submitted in February (instead of January this year) and July.

Old Business: None

Motion to adjourn: 8:46 p.m. Moved and seconded by Mrs. Oliver, Ms. Uchaczyk. Vote was unanimous.

Respectfully submitted,

Ms. Thomas
Board Clerk