

**Milford Public Library  
Board of Directors  
Regular Meeting  
January 5, 2022**

Board President, Mrs. Linda Wanosky, called the virtual meeting of the Board of Directors to order at 7:32 p.m., January 5, 2022.

**Present**

Mrs. Wanosky  
Mrs. Kemp  
Mrs. Oliver  
Mrs. Zabinski  
Mrs. Piselli  
Ms. Uchaczyk  
Mr. Smith  
Ms. Carroll  
Ms. Angeli  
Ms. Pilla

**Excused**

Mrs. Creedon  
Mr. Marlow

**Absent**

Mr. Broesder

**Public Presentation:** None.

**Disposition of Minutes:** Motion to accept the minutes, as printed, from December 1, 2021. Moved and seconded by Mr. Smith, Mrs. Zabinski. Motion passed.

**Secretary's Report:** None.

**Treasurer's Report:** None. Ms. Angeli reiterated our stance on continuing to collect fines, in lieu of other libraries going fine free. A discussion ensued on the Fund 10 accounts with large balances. The money in all noted accounts—except for 1/5 Fiscal Year--has been earmarked for expenditures.

**President's Report (Current News):** Mrs. Wanosky welcomed our new board member, Ms. Katie Carroll. Ms. Carroll gave a brief bio.

- *Are there any updates to the Milford COVID policy...There have been no updates from Milford Health Department, however a revision may be pending due to the CDCs shortened time for quarantine/isolation.*

**Policy Committee:** None. Ms. Angeli noted that procedures for the new study rooms are under evaluation. A new policy should be drafted sometime in the spring.

**Buildings & Grounds Committee:** None. Ms. Angeli reported on the BAG letter. She received a positive note from one of the board of alderman; discussions with the mayor were fruitful. Funding for the elevator upgrade could be eligible under the CDBG grant, if not ARPA funds. Public Works is being kept in the loop. The city's construction manager was onsite and viewed every item on our "wish list". He will confer with Chris Saley and upgrades could occur within the next week. An updated "wish list" will be on the agenda for June.

**Donor Recognition Committee:** The committee met on December 14. Ms. Angeli will take a closer look at 3 vendor quotes; pricing and staff software management will factor into the decision. If anyone has any thoughts on placement of the monitor, please reply to Mrs. Wanosky.

**Director's Report/Statistics/Strategic Plan:** Ms. Angeli read her January report and added:

- Kanopy statistics will have its own line item on the monthly statistics report; Hublet usage numbers will be included under 'Internet Users'.
- Ms. Angeli will send the final draft of the Strategic Plan community survey to the board for comments.

**Friends of the Library Report:** Ms. Pilla reported they were very pleased with the December 4 book sale. An additional book sale for 2022 is TBD. The FOML annual meeting will be held in March. A board meeting is scheduled for the week of January 10. The recruitment of members for open board positions, as well as discussions for 2022 projects are ongoing.

**New Business:**

Onboarding Board Member Review – Ms. Angeli will email the updated packet to the board.

2022 Library Board Meeting Calendar – In observance of Yom Kippur, a motion was made to reschedule the October 5 meeting to Wednesday, October 12. Moved and seconded by Mrs. Uchaczyk, Mrs. Zabinski. Motion carried.

Director Review Process – A meeting with the review board, to review goals, will be scheduled for February, via Zoom.

**Old Business:**

None.

**Motion to adjourn:** 8:26 p.m. Moved and seconded by Mrs. Oliver, Mrs. Piselli. Vote was unanimous.

Respectfully submitted,

Ms. Thomas  
Board Clerk