

Minutes of the Inland Wetlands Agency  
Bylaws, Regulations and Procedures Subcommittee Meeting on February 16, 2011.

**A. Roll Call**

The following Subcommittee Members were present:

Commissioner Cegan, Commissioner Margeson, and Chairwoman McNamee  
Others present: Compliance Officer Palumbo,  
Absent: Commissioner Munson

Commissioner Cegan called the meeting to order at 6:05 p.m.

**B. Old Business:**

1. Discussion of MIWA Bylaws.

Committee Chairman Cegan stated the Bylaws had been reviewed by the City Attorney's office and returned to us with some changes. Commissioner Margeson made a motion to forward the Bylaws to the full Agency for review at the next meeting. Committee Chairman Cegan seconded the motion and it carried unanimously.

2. Discussion of Revision of Milford Inland Wetlands Regulations

Chairwoman McNamee reviewed what was done by last year's Subcommittee and suggested that the Subcommittee start with section 14 to complete the previous Subcommittees review and then review the revised document.

Committee Chairman Cegan stated that he would like to finish up the Regulations review and forward it to the City Attorney's Office by April.

Commissioner Margeson stated he had reviewed the document and had a question on May vs. Shall in Section 11.2.

Chairwoman McNamee had questions on Section 14 and proposed revisions. Compliance Officer Palumbo is to review the history of the proposed changes and review at the next meeting.

Chairwoman McNamee suggested changing the header on section 15.2 to applications from permit and to modify 15.1 to an a and b to include 15.3 from the model .

Chairwoman McNamee suggested changing 15.3 h with 15.5c from the model. She also suggested that we consider adding digital submittals in the Regulations.

Compliance Officer Palumbo is to check the last revision and determine if at some point model 15.7 and 15.9 were merged in our Regulations.

Chairwoman McNamee asked for a clarification of the process for amending the Regulations.

3. Discussion of Procedures

No Discussion

The next Bylaws, Regulations Procedures Subcommittee meeting will be on 3/2/11 at 6:15pm. There being no further business to discuss, the meeting adjourned at 7:17 p.m.

Respectfully submitted,

MaryRose Palumbo

These minutes have not been accepted or approved.