

Minutes of the Regular and Organizational Meeting of the Inland Wetlands Agency on January 05, 2011.

A. Roll Call

Present: Alan Cegan, Cathy Collins, Jim Connors, Ken Cowden, John Higgins, Sally Lee, Justin Margeson, Lynne McNamee and Steve Munson.

Absent: Michael DeGrego and Joel Levitz.

Streit called the meeting to order at 7:30 p.m.

B. Pledge

All stood for the Pledge of Allegiance.

C. Organizational Meeting

Streit called for nominations for Chairman: A motion was made by Cowden, seconded by Connors to nominate McNamee Chairman. There being no further nominations, they were closed. Streit cast one vote deeming McNamee Chairman.

McNamee called for nominations for Vice Chairman: A motion was made by Higgins, seconded by Lee to nominate Cegan Vice Chairman. A motion was made by Cowden, seconded by Connors to nominate Collins Vice Chairman. There being no further nominations, they were closed. By a show of hands, Collins was deemed Vice Chair with Cowden, Collins, Connors and Munson in favor.

McNamee called for nominations for Parliamentarian: A motion was made by Cowden, seconded by Connors to nominate Higgins Parliamentarian. There being no further nominations, they were closed. Streit cast one vote deeming Higgins Parliamentarian.

A motion was made by Connors, seconded by Cegan that the Compliance Officer acts as the Designated Agent for the Agency. The motion carried unanimously. MaryRose's resume is on file in the Agency office.

McNamee deemed Margeson the voting alternate.

D. Public Hearing

1. **Application IW-A-10-065: Grove Street, City of Milford Sewer Commission**
– construction of a sanitary sewer pump station and appurtenance work within 100' of a wetland or watercourse in the South Central Shoreline Watershed.

MaryRose reported that due to questions raised by the attorney for the petitioner, the public hearing on this item has been postponed to February 2, 2011.

E. Public Comments

- Joseph Jeffrey grew up on 17 Grove Street and when he was 8 years old he caught an 18" trout in the Wepawaug.

- Phil Fulco, 10 Kendall Green Drive, congratulated the new officers and welcomed new members and passed the gavel on to McNamee and wished her well.

F. Old Business

1. **Violation IW-V-10-016: 267-279 Brewster Road, Estate of Doris Frank** – work within 100' of a wetland or watercourse in the South Central Shoreline Watershed without a permit. Remediation to be completed by 5/4/11.

No action taken.

G. Minutes

A motion was made by Connors, seconded by Higgins to accept the minutes of 12/15/10 as presented. The motion carried unanimously.

Cegan questioned the minutes of 12/18/10. The minutes stated that Cegan questioned removal of trees and type of structure and Cegan stated that this was not so. MaryRose will look into this. No action on the 12/18/10 minutes.

H. Subcommittee Reports

McNamee reviewed the different subcommittees and encouraged member participation. MaryRose reported that the ByLaws are at the City Attorney's for review. The Regulations are to be reviewed this spring for possible approval this summer. This committee requires attention to detail.

McNamee appointed the following subcommittees and recommended meeting briefly after tonight's meeting.

ByLaws, Regulations and Procedures Committee: Cegan, Munson and Margeson.

Communications and Education Committee: Collins, Connors and DeGrego.

Commissioners' Training Committee: Cowden, Higgins and Lee.

I. Staff Report

- MaryRose reported that new member DeGrego will be unable to attend meetings until April due to Arborist classes being taken.
- Welcome to our new members, the Commissioner Handbook and MIWA Regulations were in your mail this evening, the 2011 MIWA meeting schedule was sent with your welcome letter last week. If you are unable to attend a meeting please call or email the office so that if there are quorum issues we will be aware before the meeting. If you have any questions or concerns please call the office and I will be able to help you.
- Please make sure that I have your contact information before you leave this evening. I have also given you the IWA Commissioner Experience Synopsis please make any changes and return asap.

- It is important to remember that as long as you are impartial and follow the Regulations and Statutes your decisions may be questioned but they will stand. If you find that friends, neighbors or acquaintances try to talk to you about items under our review please explain that that is ex parte communications and that you may have to disqualify yourself from discussion of the item. It is better for them to write a letter to the file or come and speak if there is a public hearing so that the whole agency can hear what they have to say.
- West Ave Sewer Fucci Construction is ongoing.
- Buckingham Av sewer is ongoing.
- East Broadway pump station project is ongoing.
- East Broadway interceptor has started.
- Subway parking lot expansion is ongoing.
- Oyster River Phragmites control project has not started yet.
- Please remember to call or email if you are unable to attend a meeting.

J. Chairman's Report

McNamee reviewed that member biographies are to be on file so that if there is any areas of expertise it is documented.

Please address questions through the Chair.

The next regular meeting will be January 19, 2011.

There being no further business to discuss, the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Lisa Streit

These minutes have not been accepted or approved.