

**HOUSING CODE BOARD OF APPEALS MEETING
MEETING MINUTES
JANUARY 14, 2013**

The Housing Code Board of Appeals held a meeting on Monday, January 14, 2013. Chairman Charland called the meeting to order at 7:00 p.m. and asked those present to stand for the Pledge of Allegiance.

I. Call to Order

II. Roll Call

N. Charland
Commissioner J. Baldwin
Commissioner J. McMellon
Commissioner T. Casey

Absent: Commissioner D. Denhup

III. Election of Officers:

Commissioners' McMellon and Casey made and seconded a motion to nominate Noe "Andy" Charland as Chairman.

Commissioner Baldwin commented that Commissioner Charland has been doing a good job serving as Chairman and was a good choice.

Hearing no other nominations, nominations for Chairman were closed.

Motion carried unanimously.

Commissioners' McMellon and Casey made and seconded a motion to nominate Joel Baldwin as Vice Chairman.

Hearing no other nominations, nominations for Vice Chairman were closed.

Motion carried unanimously.

IV. Consideration of the Minutes of the November 22, 2010 meeting.

Commissioners' McMellon and Baldwin made and seconded a motion to approve the minutes of the November 22, 2010 meeting as presented. Motion carried unanimously.

Commissioners' Baldwin and McMello made and seconded a motion to accede to the request of the Health Department to abate the NOV order on this project. Motion carried unanimously.

V. Appeal of Ms. Donna Lacourse

Regarding a Notice of Violation issued by the City of Milford Health Department on October 31, 2012, for the premises at 4-8 Park Avenue, Milford, Connecticut, regarding the dwelling being unfit for human habitation.

Chairman Charland reported the matter has been continued.

Commissioner Baldwin questioned why the matter would not be tabled.

Chairman Charland explained the health department would be going out for a follow up and would notify the Chairman of the disposition of the matter.

Being no further business to discuss, Commissioners' McMellon and Casey made and seconded a motion to adjourn. Motion carried unanimously. The Committee adjourned at 7:14 p.m.

Respectfully submitted,

Kathleen K. Huber
Board Secretary