

**MILFORD HARBOR MANAGEMENT COMMISSION
REGULAR MEETING
December 18, 2008**

The Milford Harbor Management Commission held its regular meeting on Thursday, December 18, 2008 in the conference room at Milford Landing. Chairman Montano called the meeting to order at 7:01 P.M.

Commission Members Present

R. Brennan
R Miller
G. Montano
D. Newman
R. Post
A. Waterman
R. Winters

Not Present

J. Beard
N. Bodick
B. Bier, Alderman Liaison
N. Veccharelli, Alderman Liaison
R. Hatfield, Stratford Liaison

Also Present

R. Swift, Operations Director, Harbormaster
L. Bodick, Deputy Harbormaster

Consideration of Minutes

The minutes of the regular meeting of November 20, 2008 were presented. Mr. Post made a motion to accept the minutes. Mr. Miller seconded. Motion carried unanimously.

Public Comments – Happy Holidays.

Chairman's Report – Mr. Montano wished everyone a Happy Holiday and he hopes everyone has a safe and Happy New Year.

Director's Report – Winterizing is complete. The meeting regarding Gulf Beach has been cancelled twice by the state and has not been rescheduled as of yet.

Mr. Swift had a budget meeting with the Mayor and the Finance Director. The budget presented was pretty much the same or a little less than last year. The Mayor and Finance Director cut several hundred dollars in various places. Mr. Swift received a letter from Alderman Blake in regards to a meeting with him on the budget. Mr. Swift pointed out to the harbor commission that there is a process that takes place in regards to departmental budgets. It must be presented to the Mayor first, then the Board of Finance and finally goes before the Board of Alderman. The first step has been accomplished. If Alderman Blake wishes to meet with Mr. Swift after the Board of Finance and before the Board of Alderman meeting, then that would be the appropriate time for a meeting to take place.

Sterling Marine's price was questioned at the last meeting. Mr. Swift stated that it was a little high because there was a built in reduction if the equipment is purchased by certain dates. Using the reduced figures, the total comes to a little over \$172,000. If one helix is eliminated off the last phase and Sterling Marine bills the harbor commission separately for that one, the harbor commission will come in under the \$170,000 approved by the Board of Alderman. Mr. Swift will be able to budget the last one in somewhere in the regular budget. 33 were to be done in the first phase and 32 in the second; with the change it will be 33 and 31. The bid was accepted with that change stated. All insurance issues on the bid in regards to Sterling Marine have been settled. Sterling Marine has been awarded the bid.

Rich Wincapaw of Sterling Marine approached Mr. Swift in regards to perhaps a change in the phases. Mr. Wincapaw is waiting for prices and information from Royce (Mr. Wincapaw's supplier) on helix purchases. He is suggesting that the harbor commission purchase the equipment all at once and Mr. Wincapaw will install it all at once. Mr. Wincapaw would accept two payments on his labor charges. As it stands, the harbor commission would be billed for phase one parts and labor and then phase two parts and labor. The change would entail paying for all the parts and one labor and phase two just labor. This plan might be best in keeping equipment costs down and for the safety of the floats. The harbor commission can alter plans as soon as price information is submitted. Mr. Waterman wanted to know if there would be a discount to the harbor commission if Sterling Marine did the job all at once and we paid him everything (parts and labor) all at once. Mr. Swift will ask him that question and get back to the harbor commission.

Mr. Swift reported that his meeting with Alderman Blake last month was not productive enough to try putting the amendments through again at this time. After the holidays, he will meet with Alderman Blake again and get the differences ironed out beforehand so that going before the Board of Alderman will just be a formality. Mr. Swift briefly summarized the Board of Alderman ordinance meeting and the amendment differences for those who missed the November harbor commission meeting.

Harbormaster's Report – The yellow catamaran is still in the Housatonic River on his mooring from season 2008. He has not renewed his mooring for 2009. The boat is on his own mooring and isn't a navigational hazard, however he is in violation of his mooring permit. Mr. Swift sent a registered letter to the owner at his P.O. Box requesting that he move his vessel and his mooring as soon as possible. Mr. Swift isn't sure the owner has a place to go for the winter. He does not wish to start proceedings to take the boat and the mooring because he doesn't want to own either and be required to dispose of them. Mr. Swift will monitor the situation.

Report of Standing Committees

Milford Landing – None

Finance - Fund balance as of 12/03/08 was \$287,704.90 in savings and \$149,244.28 in checking for a total of \$436,949.18. All bills are paid.

Harbor and Mooring – None

Housatonic – None

Amendments – None

Correspondence – A thank you note was received from the Best Buddy organization for allowing the duck race to take place in October. They probably will not run the race again because there is too much involved in regards to state gambling permits.

Old Business – No meeting has been held regarding the Wepawaug Ponds dredging. The mooring float upgrade status was reported under the Director's report.

The Milford Landing committee (Mr. Miller and Mr. Waterman) looked into Mr. LaPuglia's proposal regarding a concession stand at the launch ramp. Mr. Waterman went and looked at the space involved. The proposal (attached) was clarified for the commission. There will be no cost to the commission for placement of the power pole and power service. Mr. LaPuglia will pay for that. Any permits required should be taken care of by a licensed electrical contractor and/or contractor placing the pole not the harbor commission. Mr. Montano suggested that public works be invited in on the proposal because it is city property. Mr. Miller asked if the vehicle would be removed during the off-season. Mr. LaPuglia replied that it would be removed. It was suggested that when the contract is written that that

would be spelled out as well as keeping up the appearance of the vehicle and the harbor commissions right to end the contract early should the need arise. Mr. Post questioned the power and water service in regards to trip hazard. Mr. LaPuglia stated that in the past he ran the power and water overhead – up the pole, over to the trailer and then down – thus eliminating any trip hazards. The chairs and tables would be placed in the trailer every night. Mr. Miller stated that the proposal was typical for a 1st year start up in that no fees were charged in order that the business could get going. Mr. Montano wanted to make sure that the trailer would be registered. Mr. LaPuglia replied that it would. Mr. Winters questioned the removal of the trailer should a hurricane be coming. Mr. LaPuglia stated that it would be removed; however during minor storms and flooding, it would remain. Mr. Brennan questioned whether the electricity and water would be metered. The electricity will be but Mr. Waterman pointed out that the harbor commission would supply the water since the hookup will be from our side of the water service. Mr. Waterman made a motion to accept the proposal for a concession stand at the launch ramp. Mr. Miller seconded. Motion passed with Mr. Montano abstaining for business reasons.

New Business – The 2009 schedule of harbor commission meeting dates was presented. Mr. Brennan made a motion to accept the schedule. Mr. Waterman seconded. Motion carried unanimously.

Mr. Montano appointed Mr. Waterman and Mr. Newman to be the nominating committee and report back at the January 15, 2009 meeting.

Mr. Miller, Mr. Brennan and Mr. Newman's terms expire on 12/31/08. The mayor contacted them and inquired if they would like to continue serving. They have responded yes but have not heard anything in reply.

Mr. Swift reported that he has placed an ad in Windcheck magazine for the January/February, March and April issues regarding moorings. Mr. Brennan inquired about how many mooring floats need to be filled. There are 42 unfilled at this time.

Liaisons

Stratford - no report

Aldermen – no report

P & Z - no report

Being no further business to discuss, the meeting adjourned at 7:42 P.M.

Respectfully submitted,

Joan Tougas
Recording Secretary

Wayne LaPuglia
527 Naugatuck Avenue
Milford, CT 06460

This is a proposal to renew and open my previous vendor spot at Milford Landing boat ramp. I am looking for a five-year lease at the boat ramp.

1. Request:
 - a. First year no charge, then a 1500 a season rent for the next four years with an option to renew in 2014.
 - b. I will replace power pole at designated site, plus replace what is necessary to have running water at site.
 - c. Request city of Milford and Harbor Commission acquire whatever permits are necessary.
2. Vehicle:
 - a. The vehicle will be capable of moving on its own power at anytime.
 - b. It will pass the health inspection and Fire Department inspection.
 - c. Arrangements have been made to have grease trap and water tanks ran when necessary.
3. Responsibility:
 - a. Keep area neat and clean
 - b. Keep parking areas around me available to boat trailers.
 - c. Supply extra chairs and tables for customers.
 - d. Assist lot attendant when necessary.
 - e. Be available to help at any accident and or emergency.
 - f. Carry proper insurance to protect the city of Milford and myself.
4. Landing's responsibility:
 - a. To provide trash containers for surrounding area.
 - b. To respond as soon as possible so I can prepare for 2009 season.

Thank you for your time and consideration,

Note:

I do realize that the state ramp at Devon may be closed for a few years and that this may increase the use of the Lisman Landing, but I also believe that by me being there as a vendor will help the boaters and residents enjoy this area a lot more.