**Golf Commission**

**Regular Meeting**

**November 9, 2022**

The Golf Commission held its regular monthly meeting on Wednesday, November 9, 2022, at the Orchard Golf Course, in the clubhouse. Chairman Amato called the meeting to order at 6:00 p.m.

**Roll Call**

Members present Also Present

G. Amato R. McNeil, NE Golf

W. Healey D. Snyder, NE Golf

J. O’Connell

D. Worroll

K. Hurley

N. Veccharelli

Absent: B. Nash

**Public Comment**

None.

**Consideration of minutes of October 12, 2022**

Commissioners’ O’Connell and Healey made and seconded a motion to approve the minutes of the regular meeting held on October 12, 2022, as presented. Motion carried unanimously.

**Chairman’s Report**

Chairman Amato complimented the management company on the work they did with the tree planting. He stated he hears nothing but positive comments. Chairman Amato also thanked Commissioners’ Worroll, O’Connell and Healey for their hard work and negotiations for the renewal contract for NE Golf. Finally, Chairman Amato stated the Golf Commission would not meet in December and wished everyone a happy holiday season.

**Committee Reports**

1. Building and Grounds - Vice Chairman Healey reported the parking lot was sealed and that the company did an excellent job. He also reported the parking lot was relined and the invoices were submitted. Vice Chairman Healey reported the sign on the maintenance building was replaced and the invoice was submitted. He reported the doghouse louvre work began; however the work was not acceptable as it was manufactured and did not meet the appropriate standards. He stated the replacement louvres have been ordered so the project is temporarily on hold. Vice Chairman Healey reported the bench for Mrs. Blake, former Commissioner, was ordered and the family provided the inscription for the bench. He stated it would likely be next spring that a ceremony would take place. Vice Chairman Healey reported the tree replacement project went well. He thanked all who worked to complete the project. He reported the water cooler is due to be installed along with the recycler valve. Vice Chairman Healey stated there is a problem with the urinal in the men’s room again. He reported the electrician will be at the course on November 11. He stated he was pleased to report the course and the buildings are all in great shape.

Mr. Snyder reported the tree trimming will be down in the off season when the ground is firm enough for the trucks to be on the course. A brief discussion ensued regarding the contractor.

Vice Chairman Healey reported he received the invoice for the tree that fell.

Commissioner Worroll reported the materials for the construction of the ramp arrived.

Vice Chairman Healey noted the ramp would include rails along the length of the ramp.

b. Financial Report.

Commissioner Worroll reported the following account balances: Repair and Maintenance, $8.712.00; Water, $6,059.00; Secretarial, $550.00; Postage, $50.00, Projects $7,883, Open Space $216,120, and Golf Fund 18 $225,089.

Commissioner Worroll reported all invoices have been submitted for payment. He also reported the bench seats have been ordered, and a transfer in the amount of $8,000 was requested and approved. He also reported he submitted the proposed operating budget for the golf course for 2023-2024. He distributed the proposed budget and explained each of the line items.

**Unfinished Business**

None.

**Management Report**

Mr. McNeil reported the numbers are beginning to level off although they are slightly down, about 6%. He stated across the board they are steady and will finish strong. Mr. McNeil reported the golf course is in excellent condition. He stated Mr. Snyder and his crew are doing a great job. Mr. McNeil reported they are in the process of cleaning up the course in preparation for the winter, leaf clean up, shop, irrigation, and painting projects. He also reported the final turf application will be done next week. He stated overall it was a very good year and he is pleased. Mr. McNeil also spoke about an item discussed last month concerning the practice net. He stated the cost is approximately $400-700. A brief discussion ensued regarding the net.

Mr. McNeil reported the 25th Anniversary celebration was awesome. He stated they had 155-160 golfers throughout the day, and everyone had fun and seemed happy with the planned festivities. He gave a shout out to Tribus and Bella Napoli for supplying beverages and food. Mr. McNeil stated all and all it was a great day, and they made a very nice donation to the Boys & Girls Club of Milford.

Mr. Snyder commented the course has come a long way. He stated he was challenging with the drought and weeds, but they got through it and the course looks great. He reported they are starting to bring in the tee accessories, ball washers, water coolers, etc.

Commissioner Worroll asked about the irrigation leaks at #2.

Mr. Snyder explained there appears to be cracks in the PVC. He stated PVC generally lasts about 30 years and that it is not an uncommon issue.

Commissioner Worroll noted two carts went down and NE came out to do the repairs. He stated he submitted an emergency PO.

Mr. Snyder reported they blew out all the lines in preparation for the season ending.

**New Business**

Report on Rounds – Mr. McNeil distributed the report on rounds and reviewed the numbers with the Commission.

Vice Chairman Healey stated he had one item for new business concerning the tee flags. He stated this has been a problem going back to July when the flags were stolen. Vice Chairman Healey stated he had two proposals, the first to replace the flags with bright yellow with the Orchards logo. He stated it would be 18 flags at $30 each. He also reported the flag sticks would be yellow, adding they come in all colors. He deferred to Mr. Snyder for further explanation.

Mr. Snyder explained the colors come in rolls, like shrink wrap. He stated they found in storage 8 flags and that they would be wrapped in yellow.

Vice Chairman Healey stated the second proposal was to wrap 9 flag sticks in pink for the month of October (Breast Cancer Awareness) and 9 flag sticks with the American flag. Cost would be $165.

Mr. Snyder stated they are also looking to replace the cups on the course and suggested 18 sleeves for a cost of $50.

Vice Chairman Healey stated the two proposals come in around $1,662.

Commissioners’ Veccharelli and O’Connell made and seconded a motion to move forward with the proposal of “Certified Turf” in an amount NTE $1,700.

Commissioner O’Connell commented it is a great idea and would enhance the playing experience at the course.

Motion carried unanimously.

Executive Session

a) Report of Negotiating Committee

Commissioners’ Worroll and Veccharelli made and seconded a motion to go into Executive Session to discuss the recommendations of the Negotiating Committee. Motion carried unanimously.

Commissioner Worroll stated the full Commission would enter Executive Session. The Commission adjourned to Executive Session at 6:49 p.m.

Mr. McNeil was called into Executive Session at 7:12 p.m.

Commissioners’ O’Connell and Veccharelli made and seconded a motion to come out of Executive Session. Motion carried unanimously.

Chairman Amato reconvened the Commission in public session at 7:19 p.m.

Commissioners’ Healey and O’Connell made and seconded a motion to approve the contract recommendations submitted by NE Golf, to go into effect January 1, 2023. Motion carried unanimously.

Being no further business, Commissioners’ O’Connell and Veccharelli made and seconded a motion to adjourn. Motion carried unanimously.

Meeting adjourned at 7:22 p.m.

Respectfully submitted,

Kathleen A. Kennedy

Recording Secretary