

**GOLF COMMISSION
REGULAR MEETING
NOVEMBER 14, 2018**

The Golf Commission held their Regular Meeting on Wednesday, November 14, 2018 at the Orchards Golf Course, in the clubhouse. Vice Chairman Amato called the meeting to order at 5:32 p.m.

I. Roll Call

Commission Members Present

G. Amato
J. O'Connell
R. Peruzzi
D. Worroll
M. Blake
W. Healey

Also Present

J. Fabrizio, Tournament Turf Care
V. Fabrizio, Tournament Turf Care
M. Hardiman (BOA Liaison)

Absent/Excused: D. Austin

II. Public Comment

None.

III. Consideration of Minutes

Commissioners' O'Connell and Peruzzi made and seconded a motion to approve the minutes of the Regular Meeting held October 10, 2018 as presented. Motion carried unanimously.

IV. Chairman's Report

Vice Chairman Amato stated he had nothing to report.

V. Committee Reports

a) Planning Committee –Commissioner Healey reported he was still waiting for the bill for the tree work.

Mr. Fabrizio stated he texted Tim Mar to request the bill again. A brief discussion ensued.

b) Financial Advisor –Commissioner Worroll reported the proposed Golf Course budget was submitted to the Finance Department. He stated the numbers were the same as last year. Commissioner Worroll reported the financials were as follows:

Repair/maintenance \$16,430

Secretarial fees \$500
Water account \$27,224
Open Space \$68,291
Fund18 \$139,269

Commissioner Worroll reported there are some glitches with the new financial system that are being worked out.

Commissioner Healey asked why the balance in the water account increased.

Commissioner Worroll explained the amount he reported last month he had decreased. A brief discussion ensued. Commissioner Worroll reported he received a bill for the replacement of the flag and also a bill from New England Carts. He explained a repair person came down to work on the carts also winterized the carts. He stated it was suggested by New England that the course have spare tires on hand for the carts.

Mr. Fabrizio recommended holding off on making such a purchase at this time. A brief discussion ensued.

Commissioner Worroll also reported he paid bills for the servicing of the fire extinguisher (\$80.00), grass seed \$500.00), awards/engraving (\$31.90), top dressing (\$1,230.00) and winterization/irrigation (\$775.00). He did not provide the names of the vendors.

Commissioners' Healey and Peruzzi made and seconded a motion to approve payment as reported above. Motion carried unanimously.

Commissioner Healey suggested the name of the vendor, work performed and amount of the invoice be included in the reporting for approval by the Commission. He also asked the status of the purchase of the television.

Commissioner Worroll stated they were not moving forward at this time.

Commissioner Healey reported he received a request from Pat Devine asking questions for the engineer who did the work at the city's splash park concerning the excess water. A brief discussion ensued.

VII. Unfinished Business

None.

VIII. Management's Report (Tournament Turf Care, LLC)

Mr. Fabrizio reported the greens were done on Monday; the water was blown out of the system and other items in preparation for the winterization of the course. He also stated management would be putting in for a rate increase based on the CPI. He stated it would not be a big increase, but essentially would round the numbers to the nearest quarter.

Commissioner Healey asked if the increase would be the final 2019 numbers.

Mr. Fabrizio replied yes and explained the proposal.

Commissioners' O'Connell and Worroll made and seconded a motion to approve the rate increase for 2019 based on the CPI, as provided by management. Motion carried unanimously.

IX. New Business

a) Report on Rounds—Mrs. Fabrizio distributed the report for the month of October. She stated overall they numbers were down due to the weather conditions.

Mr. Fabrizio reported gift certificates are available again this year at the clubhouse and also through the Recreation Department, located in the Parsons Complex.

b) Approval of the 2019 Golf Commission meeting schedule.

Commissioners' O'Connell and Peruzzi made and seconded a motion to approve the 2019 Golf Commission meeting schedule as presented. Motion carried unanimously.

Commissioners' Healey and Peruzzi made and seconded a motion to suspend the December 12, 2018 monthly meeting. Motion carried unanimously.

Being no further business to discuss, Commissioners' Worroll and Peruzzi made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 5:48 p.m.

The next regular meeting of the Golf Commission will be held January 9, 2019 at the **Orchards Golf Course** in the clubhouse.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary