

**GOLF COMMISSION
REGULAR MEETING
NOVEMBER 13, 2013**

The Golf Commission held their Regular Meeting on Wednesday, November 13, 2013 at the Orchards Golf Course, in the clubhouse. Chairman Austin called the meeting to order at 5:34 p.m.

I. Roll Call

Commission Members Present

R. Austin
G. Amato, Jr.
M. Blake
R. Peruzzi
D. Worroll
J. O'Connell
W. Healey

Also Present

J. Smith, Tournament Turf Care
J. Fabrizio, Tournament Turf Care
V. Fabrizio, Tournament Turf Care
J. Newlan, Orchards Golf Course

II. Public Comment

None.

III. Consideration of Minutes

Commissioners' Amato and Peruzzi made and seconded a motion to approve the minutes of the Regular Meeting held October 9, 2013, as presented. Motion carried unanimously.

IV. Chairman's Report

Chairman Austin stated he had a very short report due to a recent medical issue. He stated he continues to hear very good things about the course.

V. Committee Reports

a) Planning Committee – Commissioner Healey reported there were four (4) bidders, but only one firm submitted the bid bond to go with it. He also stated he spoke with the City's purchasing agent who stated the bid bond must be included. He stated the winning bid was submitted by Don's Landscaping. Commissioner Healey also reported he and Commissioner Peruzzi met with Jim Swift and Tim Mars and did a walkthrough of the course. He stated he is waiting for the final bid contract to be signed by the various individuals and that it should be done by next week. Commissioner Healey also reported he then spoke with Don at Don's Landscaping who stated his bond is all set. He also reported they will not put any sod down this fall, noting it was too late. He stated they are anxious to get started with the work and expect the bulk of the work to be completed in two weeks. He stated one issue that Mr. Mars brought up was regarding #6 tee and extending that.

He explained that Mr. Mars feels the sprinkler system would need to be extended as well so it doesn't back up to the sprinkler system.

Mr. J. Smith stated they would look at that area.

Commissioner Healey stated with regard to the cart path work, Commission Healey reported that Mallico Construction put in a price for the work. He also stated Don's Landscaping would provide a warranty for the grass and trees they plant.

Mr. Newlan added that Don's Landscaping would be contacting Call Before You Dig concerning any underground utilities. He also stated there would be no big equipment on the course during the work period.

Commissioner Healey reported Jim Swift sent a bill for the June work which he noted was already approved and is outside the scope of this work. He explained that previously the work had been approved to do this work outside the master plan. He stated the balance remaining is \$765.00, which would be paid out of the Maintenance/Repair Account. Commissioner Healey stated he and Mr. Peruzzi spoke with Mr. Mars and got a quote for the cleanup of the shrub and brush along North Street. He stated the quote came from Bogan's in the amount of \$3,650. He stated the work to be done is outside of the stone wall along North Street and includes the overhanging limbs. Commissioner Healey stated he would recommend a not to exceed amount of \$3,750.

Mr. Fabrizio questioned the numbers. A brief discussion ensued.

Commissioners' Worroll and Amato made and seconded a motion to approve the bid of Bogan's in an amount not to exceed \$3,750 for the cleanup of brush, shrub, and tree limbs along the stone wall along North Street.

Mr. J. Smith asked the Commission how much they wished to expose the practice green. A brief discussion ensued.

Motion carried unanimously.

Commissioners' Amato and O'Connell made and seconded a motion to table the actual work along the stone wall on North Street until additional information could be provided to the Commission. Motion carried unanimously.

b) Financial Advisor – Commissioner Worroll reported the financials as follows: Balance in the water account \$22,634, secretaries' fees \$400, repair/maintenance account \$15,732, Fund 18 \$85,307 and Fund 76 (open space) \$50,000. He also explained how the open space and cart funds work and how they are broken out.

VI. Unfinished Business

None.

VII. Management's Report (Tournament Turf Care, LLC)

Mr. J. Smith reported they blew out the irrigation system and noted it is another sign the season has concluded.

Commissioner Healey asked if the system is in good shape.

Mr. Fabrizio replied yes and explained they fix it as they go along. He also noted all the heads have been properly adjusted.

VIII. New Business

a) Report on Rounds – Mrs. Fabrizio reported on rounds and carts for October (handout). She stated it was a good October and noted non-resident play is up, with rounds in general up. She also stated cart rentals are also up, both electric and power.

Mr. Fabrizio asked about the pricing of the carts, specifically for a single. He stated most golf courses give you a half-price rate this time of year and asked the Commission to consider it for this time of year.

Chairman Austin stated he would agree with doing it for this time of year.

Mr. Fabrizio stated it is good to be competitive.

Commissioner Amato suggested a specific date. Discussion ensued.

Commissioner O'Connell stated he would be fine with offering carts at \$7.00 during the off-season or have management determine the cost.

Commissioner Healey asked management if they would consider a light sensor in the bathrooms and also an automatic flusher in the bathrooms.

Mr. J. Smith stated he would have no problem with either

Chairman Austin asked Commissioner Healey to get a price for both.

Mr. Newlan suggested more publicity to get more people to come out to play during the day in the off-season. He stated he would suggest changing the weekend rate to the week day play rate during the off-season.

Commissioner Healey expressed concern it is a change to the contract.

Chairman Austin stated it just could not go above the CPI or it would have to go to the Board of Aldermen. Discussion ensued.

Commissioner Healey asked about gift certificates for the holidays and if they could get some publicity out for that as well.

Mr. Newlan stated he would get an email out to all the regular customers.

Mr. O'Connell stated last month he brought up the idea of purchasing 3-wheel push carts. He presented a flyer from EZ Golf Company. He stated the cost for the carts is \$89 and that he felt it would be a worthwhile investment so he wanted to bring it before the Commission for consideration, at least on a trial basis.

Mr. Newlan interjected and stated you can also buy an additional wheel for the current carts, but there may some type of backorder.

Mr. O'Connell pointed out some 3,285 carts have been rented and that he felt this could be a good investment for the course and they would recoup those monies in a year. He stated it is a worthwhile and financially prudent investment.

Commissioner Amato stated he would be in favor of purchasing six carts for next spring.

Chairman Austin stated he would agree.

Commissioners' O'Connell and Amato made and seconded a motion to purchase four (4) of the 3-wheel push carts from EZ Golf (green grips) in the amount of \$89.00 per cart.

Commissioner Worroll suggested the Commission consider the heavy duty wheels for an additional \$10.00.

Motion carried unanimously.

Chairman Austin reported he had received a request from Milford's Economic Development Commission to speak at their next meeting on November 20th. He stated because he was still recuperating from a medical issue he had asked Commissioner Worroll to attend on his behalf. Chairman Austin stated basically it is a questions and answer issue.

The Commission agreed to suspend the December meeting. The next regular meeting of the Golf Commission will be held January 8, 2014 at the **Orchards Golf Course** in the clubhouse, beginning at 5:30 p.m.

Being no further business, Commissioners' Blake and Peruzzi made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 6:16 p.m.

Respectfully submitted,

Kathleen K. Huber
Recording Secretary