

**GOLF COMMISSION
REGULAR MEETING
NOVEMBER 11, 2015**

The Golf Commission held their Regular Meeting on Wednesday, November 11, 2015 at the Orchards Golf Course, in the clubhouse. Chairman Austin called the meeting to order at 5:30 p.m.

I. Roll Call

Commission Members Present

R. Austin
G. Amato
M. Blake
D. Worroll
R. Peruzzi
J. O'Connell
W. Healey

Also Present

J. Fabrizio, Tournament Turf Care
J. Smith, Tournament Turf Care
K. Dawid, Orchards Golf Course
Ald. R. Vitali (BOA liaison)
V. Fabrizio, Tournament Turf Care

II. Public Comment - none

III. Consideration of Minutes

Commissioners' Amato and Blake made and seconded a motion to approve the minutes of the Regular Meeting held on October 14, 2015 as presented. Motion carried unanimously.

IV. Chairman's Report

Chairman Austin reported all is good and extended a Happy Veterans Day to all.

V. Committee Reports

- a) (a) Planning Committee: Commissioner Healey reported he and Commissioner Worroll attended the Board of Aldermen meeting last week. He stated there were a few questions, mostly comments of praise. Commissioner Healey reported Bill Silver is finishing up the plans. Commissioner Healey also reported he spoke with the Purchasing Agent reporting the RFQ would be opened December 22, 2015. He stated he hoped the Commission would have a contract in place by January and that there would be a mandatory walk through conducted.

Commissioner Blake questioned what the renovated room would be used for.

Commissioner Healey stated the use of the room has not been defined as yet. He stated the room would likely be painted with possible shelving and cabinets. A brief

discussion ensued. He reiterated the hope is to get moving after the first of the year with all work being completed by early March.

Commissioner Worroll stated he would like to review the RFQ before it goes out.

Commissioner Healey stated the RFQ would be general. He stated the Commission would then review each of the proposals and then make a recommendation.

Replacement of trees – Commissioner Healey stated he did not get a response. He suggested the item be removed from the agenda at this time.

Commissioner Healey presented the proposal from Don's Landscaping.

Commissioner O'Connell stated he walked the course with Don who identified trees that are dead trees that need to come down. He stated it would be possible to get the trees taken down by the Tree Commission which would lower the cost. He stated he hoped the Commission would entertain item 1 of the proposal.

Commissioners' O'Connell and Peruzzi made and seconded a motion to approve item 1 of the proposal.

Commissioner Amato asked about the black walnut tree.

Commissioner O'Connell stated that particular tree was addressed; however it appeared nothing was wrong with it.

Commissioner Amato asked if it is pruned, etc.

Commissioner O'Connell stated he would check with Don's Landscaping.

Motion carried unanimously.

Commissioner Healey stated last month this Commission talked about using open space funds to do tree pruning, spray walls and basically maintain the open space of the course. He stated it was the recommendation of the Finance Director to go before the Board of Aldermen to make that request and they would create a sub-account. He stated this way the Commission would not be drawing from the maintenance account each time this type of work is done. Discussion ensued.

Commissioner Worroll suggested starting with \$40,000 in the sub-account, which would help take care of the natural habitat. A brief discussion ensued.

(b) Financial Report - Commissioner Worroll reported the financials as follows:

\$17,743 Maintenance
\$400.00 Secretarial fees

\$10,786 Water account
\$50,000 Fund 18
\$93,872 Building Maintenance
\$9,563 General golf roof account \$900
\$127,339 Open Space

VI. Unfinished business

- (a) (a) Update: Report/Proposals of Open Space Agent - Commissioner O'Connell

Commissioner O'Connell stated in order to do the recommended work; this Commission would need to get approval from the Inland Wetlands Agency. A brief discussion ensued.

VII. Management Report

Mr. Fabrizio reported regular maintenance, including leaves had been done. He also reported they blew out the irrigation system.

Commissioners' Worroll and Healey made and seconded a motion to reorder the agenda and bring forward New Business. Motion carried unanimously.

VII. New Business

(a) Report on rounds - Mrs. Fabrizio stated October was a very good month. She reported the year to year comparison was up. She also reported electric cart rentals were up during the month as well for the year as well as pull carts.

Commissioners' Healey and Amato made and seconded a motion to have the Commission request from the Finance Director that a sub-account be created in the open space account in the amount of \$40,000 to continue with ongoing open space maintenance work. Motion carried unanimously.

Commissioners' Amato and Peruzzi made and seconded a motion to dispense with December meeting. Motion carried unanimously.

VIII. Executive Session

- (a) Contract with Management Company

Commissioners' Worroll and O'Connell made and seconded a motion to enter Executive Session to discussion the contract with the management company. Those going into Executive Session would be the full Commission.

The Commission adjourned to Executive Session at 5:57 p.m.

Commissioners' Worroll and O'Connell made and seconded a motion to approve a one-year (1) contract with Tournament Turf Care, LLC. Motion carried unanimously.

Commissioner Peruzzi stated he received a note concerning the storm drain clogging on Paschal Drive. He stated the homeowner expressed concern the first heavy rainfall/snow would cause a backup. Mr. Peruzzi stated he called Public Works and spoke with Kelly who stated to him she would look into it.

Chairman Austin recalled it was a project that was supposed to get done last year. He stated he would contact the public works director. He also stated he would speak to him about signage that was requested two months ago.

Being no further business to discuss, Commissioners' Amato and Peruzzi moved to adjourn. Motion carried unanimously.

The Commission adjourned at 6:11 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary