

**GOLF COMMISSION
REGULAR MEETING
NOVEMBER 8, 2017**

The Golf Commission held their Regular Meeting on Wednesday, November 8, 2017 at the Orchards Golf Course, in the maintenance building (due to a conflict with the clubhouse being used for an event). Chairman Austin called the meeting to order at 5:32 p.m.

I. Roll Call

Commission Members Present

D. Austin
G. Amato
R. Peruzzi
D. Worroll
W. Healey
M. Blake

Also Present

J. Smith, Tournament Turf Care
J. Fabrizio, Tournament Turf Care
Ald. R. Vitali, Aldermanic Liaison

Excused: John O'Connell

II. Public Comment

None.

III. Consideration of Minutes

Commissioners' Amato and Peruzzi made and seconded a motion to approve the minutes of the Regular Meeting held October 11, 2017. Motion carried unanimously.

IV. Chairman's Report

Chairman Austin stated he had not formal report, but noted all requisitions had been paid to date.

V. Committee Reports

a) Planning Committee – Commissioner Healey stated at last month's meeting the Commission decided to have Commissioner Worroll check with the City to see if the funding is available for the HVAC work. He deferred to Commissioner Worroll for his report.

Commissioner Worroll reported he spoke with city agencies and it was suggested the Golf Commission entertain bids for the work.

Commissioner Healey reported he had received two bids both were in the ballpark of \$18,000. He stated specifications would be written to go out to bid for the HVAC system. Discussion ensued.

Commissioner Worroll suggested they not do the work in phases as had previously been discussed.

Commissioner Healey commented the boiler was not a big expense, so doing the entire system might be the way to go.

Commissioner Amato agreed, adding it was practical.

Chairman Austin stated he would entertain a motion for a request for quote to include the duct work.

Commissioners' Healey and Amato made and seconded a motion to go out to bid to replace the HVAC system. Motion carried unanimously.

b) Financial Advisor –Commissioner Worroll reported the following account balances: . Maintenance and Repair \$20,782, Secretarial fees \$450, Water account \$19,925, Fund 18 \$120,422, Open Space Account \$34,993.

VI. Unfinished Business –

a) Update: Adjacent property – 701 North Street – No report.

b) Update: Clean up along North Street – Commissioner Healey reported he received an email response from Jim Barnes at the State of Connecticut Department of Transportation regarding the policy of cutting grass along Route 121. It is the policy of the State to cut the grass at least once per season. The email stated if additional cutting is desired by the abutting property owner they have the right to do so.

VII. Management's Report (Tournament Turf Care, LLC)

Mr. Smith reported they would be blowing out the irrigation system in the next week, as well as detining the greens. He stated overall the course is in good shape.

VIII. New Business

a) Report on Rounds

Mr. Fabrizio distributed the monthly report on rounds for the month of October. He stated there continues to be an upward swing in the numbers which is encouraging and that overall there has been an increase in rounds.

b) Meeting Schedule for 2018

Commissioners' Amato and Worroll made and seconded a motion to approve the 2018 meeting schedule for the Golf Commission. Motion carried unanimously.

c) December 13, 2017 meeting

Commissioners' Amato and Blake made and seconded a motion to cancel the December 13, 2017 meeting. Motion carried unanimously.

Commissioner Amato commented regarding the conflict with the use of the clubhouse on a scheduled meeting day. He stated in the future it was important that management make the Commission aware of pending events and that all efforts be made not to conflict with a scheduled meeting. He stated he was happy to hear the clubhouse was being utilized for an event.

Being no further business, Commissioners' Amato and Peruzzi made and seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 5:47 p.m.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary